Thank you for taking the time to apply for a Perspectives Orientation Leader position with Student Development at the University of Puget Sound.

**Important Dates**

<table>
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<th>Leader Selection Timeline:</th>
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<tr>
<td>March 12</td>
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<td>March 24 - April 2</td>
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<td>April 4</td>
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There are three aspects of the selection process: the application, the recommendation, and the Group Interview.

- **Recommendation** - Choose a current or past staff or faculty member to complete the recommendation form included in this packet. Please choose someone you know well and who is not an employee of the Office of Student Development, Residence Life or Student Activities. Give the person who you ask to write your recommendation enough time to complete it - a week or two before the due date of March 12, 2014.

- **Group Interview** – A thirty-minute session where you will interview with other potential candidates and a professional staff member and the Perspectives Coordinator. Candidates must make interview arrangements at Student Development when you turn in your application (due March 12, 2014).
Qualifications for the Perspectives Orientation Leader

1. Have the ability to handle multiple tasks and details simultaneously.
2. Exhibit leadership abilities with groups by interacting positively and eliciting involvement of new students.
3. Exhibit effective interpersonal communication skills.
4. Exhibit the ability to make sound, independent judgments and decisions.
5. Exhibit the ability to work effectively and cooperatively as a team member with other Perspectives Leaders.
6. Possess and exhibit a positive attitude toward the college and its mission.
7. Commitment to attend all appropriate training sessions as outlined in this packet.
8. Have an interest in having fun and helping new students have fun!
9. Have a tolerance for ambiguity, adversity, and diversity; ability to improvise.
10. Have energy, enthusiasm, and a sense of humor.
11. Have ability to solve problems with own resources.
12. Hold a current GPA of 2.0 or above.
13. Be enrolled at UPS Fall Semester, 2014
14. Willingness to be a role model and uphold university policies and expectations.

General Responsibilities

1. Maintain contact with small group of freshmen, during and following Perspectives Orientation.
2. Lead group discussions, team building, trust activities, etc.
3. Assist with assigned Orientation Week activities and events (i.e. Urban Plunge, Academic Fair, Activities Fair, Prelude, New Student Dance, Seattle/Tacoma Trips, Matriculation Ceremony, Welcome Picnic, Advising, Freshman Group Activities, Transfer Group Activities, Airport Shuttles, Passages welcome back, etc.)
4. Facilitate social issue workshops such as Green Dot and Six Pack of Common Sense (no prior experience necessary).
5. Operation of Orientation Information and Hospitality Center for new students (I.D. pictures, sign-ups, check-ins, residence hall move-ins, equipment rentals, etc.)
6. Assist new students and parents with questions about the University.
7. Assist with advising and registration as a Freshman Advising Assistant.
8. Be a helpful listener.
9. Organize follow-up activities with freshmen/transfers during the academic year in conjunction with other Orientation Leaders.

Compensation

1. $100 stipend received upon completion of Perspectives (early September)
2. An Orientation meal card for training and Orientation Week
3. A great new T-shirt!
4. Opportunity for excellent leadership building skills and fun!

Spring Training Schedule 2014

Sunday April 6 at 9am--Rotunda
This will be an all day retreat/training/orientation. It is only one day. You need to arrange your schedule so that you can be here on this day.

August Training Schedule 2014

Saturday, August 16
- Move-in to on-campus housing (if you have it for 2014)
- Training begins at 4:00pm on Todd Field
- Training continues through Thursday, August 21

Orientation 2014
August 22-August 31

For questions or concerns, please contact
Martia Palmquist Cady, Justin Canny or Moe Stephens at 879-3317

Perspectives Student Coordinators

Deirdre McNally
dmcnally@pugetsound.edu
Or
Lisa Tucker
ltucker@pugetsound.edu
New Perspectives Leader Application

Instructions:
1. Please fill out the following application information.
2. Read the response questions carefully and think about your responses before attempting to answer them.
3. All application materials, including recommendations, must be received by 5:00 p.m., Wednesday, March 12th in the Student Activities Office at 3209 North 15th Street

General Information
Name_________________________ Year in School (NOW) Circle: FR SO JR SR
Student ID#___________________ Cum. GPA _______________________________
E-mail________________________ T-Shirt Size S M L XL Other________
Dietary Needs: Vegan Lacto-Ovo Ovo Lacto Other________________________
CMB#________________________ Cell Phone ____________________________
Campus Phone:________________
Summer 2014 Address________________________
City __________ State __________ Zip ________ Home Phone (______)_________

Preferences
Please indicate which program you would like to facilitate:
_______Transfer program _______ Freshman program

Questions
Please write responses to each of the following questions. Please type and staple to the rest of the application.

1. Based on the position description and your experience with orientation explain what you feel are the most important roles of the Perspectives Leader.

2. From your own experience, what was your biggest adjustment to college as a freshman/transfer? What would you do as a leader to help other students adjust to college?

3. How do you hope to benefit by serving as a Perspectives Leader?

4. Pick one activity or organization you involved in on-campus and tell us why is that important to you?

5. Pick one of the questions below and answer please.
   a. If you could meet one person (fictional, deceased, famous, etc) and have lunch with them who would it be and why?
b. If you had an empty canvas, what would you paint and why?
Applicant Signatures and Release

1. **STATEMENT OF ACCURACY:** By my signature below, I attest that all the information I have provided for this application is true and accurate.

   Applicant’s Signature: ________________________________ Date: __________________

2. **PERMISSION TO OBTAIN INFORMATION ABOUT INTEGRITY CODE VIOLATIONS:**
   I understand that major or frequent violations of the University Integrity Code must be considered in the review of my application. By my signature below, I give permission for staff who administer the University Integrity Code to release information to the Director of Student Activities about any past Integrity Code violations and any future violations during my service, if selected, as a Perspectives leader. I understand that such information will be handled in a confidential manner. (If relevant and you so choose, you may explain the circumstances of any violations in the space below, or on another sheet.)

   Applicant’s Signature: ________________________________ Date: __________________
Perspectives Leader Recommendation
University of Puget Sound New Student Orientation Program

Part I: To be completed by Applicant

Applicant's Name ________________________________

I understand that I have the right to inspect my file upon request under the Family Educational Rights and Privacy Act of 1974. I hereby ___Do Waive/___Do Not Waive my right of access to this letter of recommendation.

_________________________________________  ________________________
Signature of Student                        Date

Part II: To be completed by Evaluator

Perspectives Leaders serve in several different positions during Orientation week. These leadership roles require students to be mature, sensitive, enthusiastic, and eager to assist other students in their transition/introduction to the University of Puget Sound.

Please return this completed form to Marta Palmquist Cady by March 12, 2014

Campus Mail:                    US Post:
Marta Palmquist Cady            Marta Palmquist Cady
    c/o Perspectives Selection          Student Activities #1003
    CMB 1003                                    University of Puget Sound

1500 N. Warner, Tacoma WA 98416-1003

Please fill-out the identification information below, and complete the short evaluation on the other side of this document.

Name ________________________________Position Title ________________________________

Through what capacity do you know the applicant?

________________________________________________________________________________

May we contact you if further inquiry is necessary? Yes_____ No_____  
If Yes, please provide contact information:

Email ___________________________ Phone (__) ______________________
Based on your knowledge of the candidate, please evaluate the following attributes:

<table>
<thead>
<tr>
<th>Attribute</th>
<th>Rating</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Ability to interact socially with others with a positive nature</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Ability to elicit involvement of other students</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Understanding of / appreciation for diversity</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Ability to promote an appreciation for diversity</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Ability to make sound, independent judgments and decisions</td>
<td>4</td>
<td></td>
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<tr>
<td>Ability to listen to others</td>
<td>4</td>
<td></td>
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<tr>
<td>Ability to work effectively and cooperatively with a group</td>
<td>4</td>
<td></td>
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<tr>
<td>Ability to facilitate discussion</td>
<td>4</td>
<td></td>
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<tr>
<td>Ability to solve problems and be resourceful</td>
<td>4</td>
<td></td>
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<tr>
<td>Level of sensitivity in dealing with difficult issues or situations</td>
<td>4</td>
<td></td>
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<tr>
<td>Tolerance for ambiguity</td>
<td>4</td>
<td></td>
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<tr>
<td>Tolerance for adversity</td>
<td>4</td>
<td></td>
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<tr>
<td>Sense of leadership</td>
<td>4</td>
<td></td>
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<tr>
<td>Level of energy, enthusiasm and sense of humor</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Level of trust if this person were driving you (or someone you care about greatly) around in a 15-passenger van</td>
<td>4</td>
<td></td>
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<tr>
<td>Ability to create a safe environment (emotionally and physically)</td>
<td>4</td>
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Overall Recommendation (please circle one):

Must hire  Hire  Hire with reservations  Do not hire

Thank you very much for your participation in the selection of the 2014 Perspectives Leaders.