The *Parent Resource Guide* is your key reference for information. You may use the guide to find answers to questions about academics, residential life, advising and counseling, safety, and many other matters.

If you can’t find the answers to your questions in these pages, please contact the Office of Alumni and Parent Relations at 800.339.3312 or parents@pugetsound.edu. An online version of this guide is located on the parent website at www.pugetsound.edu/parents.

The Office of Alumni and Parent Relations makes every effort to ensure that the information presented in the *Parent Resource Guide* is accurate. Details may change, however. Please consult the website at www.pugetsound.edu for the most up-to-date information.

**Your Student’s Information**

Residence hall and room number: ________________________________

Mailbox number: ____________________________________________

Cell phone number: __________________________________________

Email address: _______________________________________________

Roommate names and phone numbers: __________________________

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Dear Puget Sound Families,

Welcome to the University of Puget Sound campus community. Whether you are a new or continuing Puget Sound family, we invite you to join the faculty and staff in supporting the intellectual, social, and personal development of students while they are at the university.

At Puget Sound we strive to foster in our students a genuine sense of responsibility as they become independent learners and educated citizen leaders. We also strive to provide the individual contacts, living arrangements, celebrations, behavioral expectations, community service opportunities, and group activities that will help students develop a mature sense of self and a commitment to use their learning to improve the world around us.

The *Parent Resource Guide* is your key reference for information about the university. You will learn about many of the on-campus resources available for students, and the names and contact information for key staff and offices. All of us are ready to assist students and to help them learn how to use campus services effectively. We welcome your ideas and suggestions about how we might create a better learning environment for your son or daughter.

We hope that you will take advantage of Puget Sound’s many resources available for parents. Consider becoming a member of the Puget Sound Parents Council, which is designed to engage you in campus and regional activities that enrich students’ college experience and foster lifelong relationships among fellow parents and with the university. For more information about the Parents Council, visit www.pugetsound.edu/parents or contact Steve Smith, assistant director of alumni and parent relations, at 253.879.3624.

The staff members in the Office of Alumni and Parent Relations are available to help find answers to any questions you may have. Stop by our office on the first floor of Jones Hall or call us at 800.339.3312. We look forward to building a collaborative relationship with you as we support Puget Sound students.

Best wishes for a great 2011–2012,

Allison Cannady-Smith  
Director  
Office of Alumni and Parent Relations  
parents@pugetsound.edu

Steve Smith  
Assistant Director  
Office of Alumni and Parent Relations  
slsmith@pugetsound.edu
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Campus Safety and Emergency Information

In the event of a family emergency, you may need special assistance contacting your student. We are here to help.

If your student is in class, you may contact the dean of students office at 253.879.3360 and someone from the office will coordinate an immediate response. If the dean of students office is closed, or if your student is somewhere other than class, please call Security Services at 253.879.3311 to request assistance.

Student safety and security is a top University of Puget Sound priority. Historically, the university has one of the lowest ratios of serious crime incidents per student among colleges of its type. We are proud of this record and intend to maintain it through thoughtful work involving our campus, the Tacoma Police Department, and our nearby community.

In the event of an emergency at the university, updated information can be accessed located on the website at www.pugetsound.edu or by calling 253.879.4900, our recorded campus emergency information line. Immediate information about a crisis on campus will be communicated through Everbridge, the university’s mass notification system. Students who wish to receive notices should visit www.pugetsound.edu/emergency and follow the online instructions.

Crisis information may be broadcast through the university’s wide-area broadcast system—five emergency towers with outdoor loud speakers.

Security Services is open 24 hours a day to monitor the campus, including emergency, environmental, security, and fire safety systems.
About University of Puget Sound

Mission • Quick Facts • Diversity Statement

Mission

The mission of the university is to develop in its students capacities for critical analysis, aesthetic appreciation, sound judgment, and apt expression that will sustain a lifetime of intellectual curiosity, active inquiry, and reasoned independence. A Puget Sound education encourages a rich knowledge of self and others; an appreciation of commonality and difference; the full, open, and civil discussion of ideas; thoughtful moral discourse; and the integration of learning, preparing the graduates to meet the highest tests of democratic citizenship. Such an education seeks to liberate each person’s fullest intellectual and human potential to assist in the unfolding of creative and useful lives.

Quick Facts

Academic Excellence

Puget Sound’s graduates go on to study at top graduate schools and are awarded opportunities for further study, such as Fulbright Scholarships and Watson Fellowships. In 2011 two seniors were awarded Fulbright Scholarships for teaching positions in Bosnia and Argentina. Puget Sound is one of the top Fulbright-producing colleges in the nation. Two students received Watson Fellowships for a year of travel and independent study, and a recent alumnus will pursue graduate studies at Arizona State University through a National Science Foundation fellowship. Three other seniors were awarded French government teaching assistantships. Puget Sound is one of only two independent colleges in Washington state granted a charter by Phi Beta Kappa, the nation’s most prestigious academic honor society.

Commitment to Teaching

Puget Sound’s faculty members are highly accomplished, award-winning scholars and teachers. Nearly all have earned doctorates or the highest degrees in their fields, and 89 percent are full-time. Students can choose from more than 1,200 courses and enjoy a student-faculty ratio of 12:1.

Athletics

At Puget Sound nearly 22 percent of undergraduates participate in intercollegiate NCAA Division III sports each year on 23 teams. In addition students are active in multiple club and intramural sports, as well as numerous recreation and fitness courses.
**Global Service**

Among national colleges with fewer than 5,000 undergraduate students, Puget Sound consistently ranks among the top small schools with the most alumni serving in the Peace Corps. In addition, more than 75 percent of students participate in community service, among the highest participation rates in the country.

**Civic Scholarship Initiative**

The Civic Scholarship Initiative supports programs that join together the south Puget Sound region and the university in projects of mutual concern, providing real-world laboratories for faculty and students while partnering with regional organizations to solve problems, develop policy, and educate the community.

**Prelude, Passages, and Perspectives**

Prelude, Passages, and Perspectives, the innovative and highly successful Puget Sound freshman orientation program, was named the best in the nation by the American College Personnel Association. *The Chronicle of Higher Education* highlighted Puget Sound’s program among top orientation offerings.

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**Diversity Statement**

Kim Bobby, chief diversity officer  
253.879.3991  
www.pugetsound.edu/diversity

We Acknowledge

- the richness of commonalities and differences we share as a university community.
- the intrinsic worth of all who work and study here.
- that education is enhanced by investigation of and reflection upon multiple perspectives.

We Aspire

- to create respect for and appreciation of all persons as a key characteristic of our campus community.
- to increase the diversity of all parts of our university community through commitment to diversity in our recruitment and retention efforts.
- to foster a spirit of openness to active engagement among all members of our campus community.

We Act

- to achieve an environment that welcomes and supports diversity.
- to ensure full educational opportunity to all who teach and learn here.
- to prepare effective citizen leaders for a pluralistic world.
The Office of Academic Advising supports faculty advisors in providing effective guidance and a rich body of resources for students and recent alumni as they make their educational plans. Academic advising also offers direct support for students at each stage of the academic decision-making process, from the time they arrive through graduation and beyond.

**How can my student get help with planning a schedule and succeeding in class?**

Your student may seek counseling and resources from the Office of Academic Advising in a number of areas, including:

- academic difficulty (struggling in classes, planning for academic recovery after poor academic performance);
- academic planning (major selection or change, course selection);
- incoming transfer student advising (understanding Puget Sound curriculum, assessing incoming credit award, planning degree);
- departure advising (leaves of absence or transfer to another institution);
and
- graduate and professional school planning (pre-law and pre-med advising, assistance in researching and applying to graduate and professional programs of all kinds).

**How can my first-year student get help adjusting to college-level work?**

Features of Puget Sound’s faculty-based, first-year advising program include special sections of first-year courses, where instructors serve as academic advisors. The program also features peer advisors, upper-division students who are trained to work with first-year students on academic planning and support.

**How can I help my son or daughter adjust to college?**

Remember college is a process: your student’s moods will change, and he or she may often call home when there is a problem, not when he or she is enjoying college. The best thing you can do is know the resources available at Puget Sound (listed in this guide) so you can discuss them with your student and encourage him or her to pursue these resources.
At Puget Sound no student is anonymous. Faculty and staff members make an effort to know all students and actively work to provide them with an optimal academic experience. If your student is struggling academically, Office of Academic Advising staff members want to know and are ready to reach out and help. Encourage your student to utilize the many available resources and to connect with faculty advisors, peer advisors, or any member of the Office of Academic Advising staff.

The Office of Academic Advising is also available to assist you in understanding academic policies, services available to students in academic difficulty, services for students considering graduate and professional school, and how important messages may be appropriately delivered to faculty. For assistance contact any member of the academic advising staff and you will get the help you need.

**Graduate and Undergraduate Fellowships**

Sharon Chambers-Gordon, director
253.879.3329
www.pugetsound.edu/fellowships

The Office of Graduate and Undergraduate Fellowships can assist your student by providing information and support to help him or her develop outstanding applications to be competitive for national scholarships.

Encourage your student to visit the fellowships office. The fellowships team can help your student find ways to improve his or her qualifications. For example the team may suggest that your student become more civically engaged with the surrounding communities or that he or she volunteer in a local project or organization. Such experiences help develop leadership skills for life.

Fellowships can be extremely competitive. It is important that your student start the application and information-gathering process early. Meetings and workshops are held throughout the year and are open to all students. Your student may schedule a fellowship advising appointment by contacting the fellowships office.

**Health Professions Advising**

Kathleen Samms, advisor
253.879.3814
www.pugetsound.edu/hpa

The Health Professions Advising program provides special career counseling, committee interviews, letters of evaluation, and application assistance for students who aspire to careers in the health professions.

Advising services are not limited to medicine; students interested in dentistry, veterinary medicine, optometry, nursing, podiatry, pharmacy, and allied health careers are encouraged to use the services of the Health Professions Advising program. Visit Thompson Hall, Room 203, for more information.
International Programs

Roy Robinson, director
Study Abroad Advisor, TBA
Sally Sprenger, international student advisor
253.879.3652
www.pugetsound.edu/studyabroad

By bringing international students and scholars to campus and by administering study abroad programs in more than 30 countries, the international programs office promotes global citizenship, cultural diversity, long-term international working relationships, programs that complement on-campus academic endeavors, and intercultural tolerance and understanding.

It takes time to make a decision to study abroad. Application requirements vary according to the individual program. Your student should plan to attend the study abroad fair held each fall, attend program specific interest meetings, and meet one on one with a study abroad advisor. International programs offers many other planning resources including:

• a library of past participant questionnaires;
• ongoing review of programs by the faculty international education committee to determine which programs best support students’ academic goals; and
• advisors who are dedicated to meeting with students as they explore, select, apply for, participate in, and return from study abroad programs.

Can my student afford to study abroad?
International programs can provide program cost information. Students should meet with their financial aid consultant to review their financial aid award and determine how aid will transfer for study abroad.

Will my student graduate on time?
Yes, if your student works closely with academic advisors and with international programs well in advance. Before leaving for the program, your student will be required to complete a course evaluation request to understand how courses abroad will transfer to a Puget Sound degree.

How safe is study abroad?
International programs staff monitors State Department and Overseas Security Advisory Council (OSAC) websites and maintains very close contact with our program providers, all of whom have detailed contingency and emergency plans in place.

How can my international student get help adjusting to college?
International programs is responsible for all international students and scholars, providing orientation services, assistance with visa questions, and general advice on living and studying at Puget Sound.

Puget Sound provides a safe atmosphere for international students with a
residential campus community that offers support for academic or personal challenges that students may face. Additionally the international programs office offers a student-mentoring program that connects incoming international students with current students through the first-year experience and beyond.

**Library Resources**

Jane Carlin, director  
253.879.3118  
www.pugetsound.edu/library

Collins Memorial Library is a key intellectual resource for the University of Puget Sound. More than a collection, or a building, the library is designed to support your student in his or her efforts to develop the skills and strengths needed to pursue intellectual challenges and success in a changing world. To this end Collins Memorial Library staff members:

- collaborate with faculty to provide opportunities for students to identify their personal information needs, to locate desired information in a variety of formats, and to critically evaluate the information;

- assist students in understanding the applications, strengths, and weaknesses of varied information delivery systems;

- provide and design easy access to an array of ideas and information available through worldwide resources; and

- select and maintain a core collection of literature and materials important to an undergraduate education in the liberal arts and to a graduate education in occupational and physical therapy and education.

Collins Memorial Library also provides a quiet and comfortable environment where students can study in a variety of spaces. The building is open 116.5 hours a week, with 24/7 access during finals period. Students may access computers on the main floor and lower levels using their network IDs and passwords. Wireless access is available on most floors, and there are ports for laptops in the Reading Room, as well as other areas.

Not only is the staff focused on providing one-on-one research consultation and instruction for your son or daughter, but the library is accessible to students every hour of every day, and our website provides online access to books, journals, and digital resources: www.pugetsound.edu/library. Puget Sound students are also able to receive research assistance from a librarian in a virtual chat forum any hour of the day or night, with confidence that the information provided will be credible, accurate, and objective.

Collins Memorial Library has joined the Washington State Virtual Reference Cooperative, which is a part of a national network of collaborating libraries providing a 24/7 Web-based information service. The cooperative, which is
subsidized and coordinated through the Washington State Library, presently includes 50 libraries serving more than four million patrons and 200,000 students.

The library hosts an annual book collecting award contest. All full-time undergraduate students may apply. The contest, sponsored by the Book Club of Washington, provides a cash award of $1,000 for the first prize and $500 for the second prize. The award is designed to acknowledge new collectors and is a great opportunity for your son or daughter.

The cooperative provides ADA-compliant software that requires only an Internet connection and an up-to-date browser to access librarians anytime, day or night. Puget Sound librarians will contribute their time and expertise each week, helping to monitor the network at the local, state, and national levels. In exchange, questions from our library users will be answered by professional librarians from across the country when Washington librarians are unavailable.

The in-person research consultations that have been well-established in the Puget Sound library may still be the best way to get help with in-depth research and senior thesis topics, but the new service will provide an additional forum for helping those users just starting their research or needing specific resources from the Web. The service will always be there for those late-night research paper emergencies.

Parents are invited to join the Collins Library Facebook page or sign up for feeds from the Collins Library blog, Collins Unbound. Both sites provide updated information about services and resources. Information about these services is available from the main library website.

**Office of the Registrar**

Brad Tomhave P'04, university registrar  
Lori Blake '99, P'05, associate registrar  
253.879.3217  
www.pugetsound.edu/acadadvreg

To help the faculty deliver the university’s curriculum and to record academic achievement, the Office of the Registrar:

- implements the faculty’s academic policies to help students progress toward graduation;
- produces class schedules and helps students register for classes;
- maintains academic records and produces student transcripts;
- evaluates student academic progress and helps students select courses to meet their educational goals;
- reviews grades each semester to determine eligibility for the Dean’s List;
- evaluates academic credit earned at other institutions, earned through a study abroad program, or earned through the Advanced Placement or International Baccalaureate programs;
assesses the eligibility of student-athletes to compete in intercollegiate athletics;
• advises students on the application of academic policy to their specific circumstances and assists students who wish to petition the faculty for an exception to academic policy; and
• formally awards academic degrees and confer honors upon completion of all degree requirements.

Students are welcome to visit the Office of the Registrar to discuss any academic requirements or their academic records.

A note on class attendance
Students are advised to diligently attend their classes. While we understand that a compelling circumstance may result in a student’s absence, please keep in mind that each instructor has the authority to impose a grade penalty (to include failing the student) or to have a student withdrawn from a class if the instructor believes a student’s absences are excessive. Students should only miss class when an absence is unavoidable and, as a courtesy, inform the instructor in advance.

A note on confidentiality
The Office of the Registrar is willing to help you understand the university’s academic policies and procedures. However, please note that the rights parents enjoyed regarding their child’s high school records pass to the student upon entrance to college. (Please refer to the “Student Rights and Responsibilities” section of this guide for more information on this topic.) If you have concerns about your student’s academic progress and your student is unable to provide the assurances you seek, please direct your student to the registrar’s office. Staff members are happy to answer questions from students and will take the necessary time to explain the rules. Also note it is much better for a student to address issues as soon as possible.

Helpful links
University directory and course offerings
cascade.pugetsound.edu

Academic advising and registrar home page
www.pugetsound.edu/acadadvreg

Dean’s list
www.pugetsound.edu/academics/deans-list

Academic departments and programs
www.pugetsound.edu/academics/departments-and-programs

Information about FERPA policies
www.pugetsound.edu/academics/academic-offices/academic-advising-registrar/cool-educational-rights
Advice and Help

Career and Employment Services
Kim McDowell ’91, P’05, P’08, director
253.879.3161
www.pugetsound.edu/ces

Career and Employment Services (CES) supports students as they align themselves with opportunities leading to creative, productive, and satisfying professional lives. CES engages with students from their first day on campus to help them acquire the skills, experiences, and contacts necessary for building a meaningful career after college.

Career development is a process. It is never too early for your student to begin exploring careers and building job-searching skills. We invite you to refer your student to the distinctive resources, partnerships, and opportunities available through CES, including:

- comprehensive resources at every stage in a student’s career development, from internships to part-time, summer, work-study, and full-time employment;
- career advising based on individual interests and goals to help students perfect resumes, practice interviewing skills, and devise personalized strategies for career development or a job search;
- continuous outreach to students about career topics through weekly e-newsletters, social media, and a weekly table at the dining hall where students can easily drop by and ask CES staff members specific questions;
- programming targeted at helping students explore potential career paths, prepare for professional situations, connect with alumni and employers, and more;
- an exclusive online database of local and national internships designed to advance success in securing best-fit positions;
- an active network of alumni from a variety of professions who participate in career programs and are available to consult with students about careers and graduate schools; and
- CES Career Awareness classes designed to help students navigate the career exploration and job search process.

For more information, visit our website at www.pugetsound.edu/ces.

Here are a few pages that we highlight for parents:

CES information specifically for parents
www.pugetsound.edu/about/offices--services/ces/parents
**Benefits of working during college**
www.pugetsound.edu/about/offices--services/ces/students/building-experience/student-employment/why-work-during-college

**CES events**
www.pugetsound.edu/about/offices--services/ces/career-events

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**Center for Writing, Learning, and Teaching**
Julie Neff-Lippman ’68, director
253.879.3395
www.pugetsound/cwlt

The Center for Writing, Learning, and Teaching provides opportunities for all Puget Sound students to achieve their academic goals. A comprehensive program of services includes:

- **Accelerated reading**—a credit class designed to increase reading efficiency and improve the effectiveness of extracting information from written texts
- **Tutoring**—students requesting assistance in specific subject areas meet individually or in small groups with a faculty member or peer tutor
- **Writing conferences**—whether a writer has a completed draft or no draft at all, a faculty member or a peer writing advisor will provide thoughtful feedback
- **Academic counseling**—students work individually with the academic counselor on topics such as textbook reading, study techniques, time management, test taking, and preparation for graduate exams
- **Disabilities services**—support services and resources may be arranged for students with disabilities

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**Counseling, Health, and Wellness Services**
Linda Everson, R.N.,C., director, medical coordinator
253.879.1555
www.pugetsound.edu/chws

Counseling, Health, and Wellness Services (CHWS) helps Puget Sound students achieve their intellectual, social, and emotional potential by offering professional psychological and primary health care. Although CHWS staff cannot reveal information about your son or daughter without their written authorization, we are happy to consult with you about getting students access to care on or off campus.

**Health and counseling services**
CHWS offers excellent confidential counseling and primary care, and our clinicians meet many of the primary health care needs of Puget Sound students. Because we are an integrated service, our staff has the opportunity to refer students across disciplines.
A registered dietician also is available for nutritional counseling one day each week; these appointments are made by referral from our medical or psychological staff.

Health care is provided by three full-time nurse practitioners/physician assistants. A family practice physician is available six hours each week. A college health-certified registered nurse is available for phone consultation, triage, and care of some health concerns.

All medical services in CHWS are confidential. Common medical issues include allergy shots, colds, coughs and flu, asthma, strains and sprains, family planning, eating disorders, headaches, immunizations, medication management, mental health issues, physical exams and women’s annual exams, sexually transmitted infections, travel consultations, and urinary tract infections.

At times the scope of a student’s need for service exceeds what CHWS can ethically provide. Because we are a campus-based clinic open during business hours, at times we refer our students to the community for more urgent, intensive, or comprehensive treatment. You can help by assuring your student that we seek the best overall care for him or her, which cannot be provided on campus in all instances.

Psychotherapy at CHWS is free and confidential. Common counseling issues include anxiety, depression, sexual trauma, relationship or family issues, sexual/cultural/spiritual identity, disordered eating or body image, substance use, bereavement, and life transitions.

Our psychology staff includes licensed psychologists and pre-doctoral psychology interns, as well as a consulting psychiatrist a few hours each week. These staff members are available to consult with your son or daughter, diagnose emotional health needs, and assess whether brief psychotherapy at CHWS would be the best care, or whether long-term, more intensive or more specialized mental health treatment in the community would be best. Our part-time psychiatrist has limited availability to assist with diagnosis and medication, so these appointments are made by referral from a counseling or medical appointment.

Counseling is by appointment and is in demand, so you can help by encouraging your student to call for an appointment when he or she first perceives a need. The wait time for an appointment is generally one to two weeks, which is significantly lower than the wait time at other universities. Nevertheless this can feel like a long wait when one has important, emotional issues to discuss.

Students in crisis may meet with psychology staff during “Urgent Care Walk-Ins.” These brief contacts are available Monday through Friday, from 1 to 3 p.m. During this time all students arriving at CHWS by 2:30 p.m. should be able to meet with a psychology staff member for triage. You can help assure your student that if he or she is in crisis it is all right to miss some other responsibility in order to attend an urgent-care walk-in session.
Wellness education
CHWS offers an environment where your student can learn about his or her body and health, develop leadership skills, and explore identity. Wellness education, topical outreach workshops, and group leadership opportunities are offered.

Health insurance
CHWS staff can provide referral and claim forms for students to utilize the Student Accident and Sickness Insurance Plan, administered by Educational and Institutional Insurance Administrators Inc. (EIIA). Students referred by CHWS staff for off-campus health care (medical or mental health) are provided the documentation required to process claims through either their primary insurer or through EIIA. To use the EIIA coverage, students should be seen in CHWS prior to seeking treatment off campus, when possible. For after-hours or urgent care needs, students may contact CHWS for the EIIA claims documentation after the care has been provided off campus.

What should my son or daughter do if he or she is urgently sick?
Students should call 253.879.1555 or go to Wheelock Student Center, Room 216, to arrange for an appointment for medical and/or mental health care. Appointment times will be offered to your student, and like any medical office, there will usually be a wait. Urgent medical care openings are available to students every weekday, but your student should make an appointment as soon as he or she senses a need, rather than waiting until things become urgent. If your student does require a same-day appointment, urge him or her to call CHWS first thing in the morning. Same-day slots often fill by 9 a.m.

For after-hours consultation and referral for medical or psychological emergencies, your student may call the CHWS 24-hour consulting nurse service at 253.792.6300 or Security Services at 253.879.3311.

How much does CHWS cost?
Most medical services are provided without charge; however, medicines, medical supplies, laboratory tests, and clinic procedures may be charged. CHWS fees can be charged directly to your student’s account. Psychotherapy sessions at CHWS are free, and evaluations with our psychiatrist are available for a minimal fee. Missing a medical or counseling appointment incurs a $25 charge.

Where can my student receive health care off campus?
Allenmore Hospital
S. 19th St. and Union Ave., 253.459.6352

Group Health Cooperative Medical Center of Tacoma
209 Martin Luther King Jr. Way, 253.596.3300
(Students must have Group Health or Kaiser Permanente insurance)

St. Joseph Medical Center
1717 S. J St., 253.426.6661
Tacoma General Hospital
315 Martin Luther King, Jr. Way, 253.403.1000

Westgate Multicare Urgent Care Center
5702 N. 26th St., 253.459.7130

If your student is referred to an off-campus facility, please note that fees are often incurred during such a medical visit and are the student’s responsibility.

**Dean of Students and Division of Student Affairs**
Mike Segawa, vice president for student affairs and dean of students
Donn Marshall, associate dean of students
253.879.3360
www.pugetsound.edu/student-life/dean-of-students-office

The Division of Student Affairs (DSA) at Puget Sound complements and integrates student learning through cocurricular experiences. Over the course of a Puget Sound experience, through involvement in Division of Student Affairs programs and services, students…

*Effective Communication*… engage in discourse and self-expression, learning and using a variety of effective communication skills as applicable to context, audience, and goals.

*Critical Thinking*… utilize active inquiry, logical analysis, reflection, and independent thinking. Students evaluate information from multiple perspectives and use integrative thinking to solve problems and accomplish goals. Students identify and value connections between academic and cocurricular learning and develop a passion for lifelong learning.

*Identity*… encounter diverse identities, thoughts, perspectives, and backgrounds. Students develop knowledge of self and others while complexities of identity and values are tested and explored, promoting growth of integrity, self-reliance, and social consciousness.

*Citizenship*… demonstrate an understanding of commonality and difference and an appreciation of inclusive communities. Students make socially conscious decisions while participating as active, collaborative citizens locally and globally.

Students are always welcome in the dean of students office. Assistance is available for personal or academic problems, family or personal emergencies, or general guidance related to student life. For specific questions regarding housing, physical or mental well-being, or student conduct, your student may seek guidance from the following college staff members:

- Shane Daetwiler, director of residence life, 253.879.3317, advises students about housing or roommate situations;
- Linda Everson, director of Counseling, Health, and Wellness Services (CHWS), 253.879.1555, advises students on adjustment to college life and
physical or mental well-being;

• Donn Marshall, associate dean of students, 253.879.3322, advises students on the Student Integrity Code and student conduct process; and

• in the event of a family crisis or emergency, please call the Dean of Students Office, 253.879.3360, or Security Services, 253.879.3311.

If your student has concerns about other matters, he or she should consult The Logger, the college’s student handbook, which contains a guide about where to go for help. You may view The Logger online at www.pugetsound.edu/logger.

**Disabilities Services**

Carly Absher, disability services specialist
253.879.1575
www.pugetsound.edu/academics/academic-resources/disabilities-service

Puget Sound is committed to providing appropriate support services to students with disabilities, either temporary or permanent. Contact Carly Absher or refer to the website for more information.

**Transitional Resources for Students**

Starting out at a new college can be a tough transition—a new town, state, or even country; new expectations and responsibilities; new friends. Puget Sound faculty and staff make your student’s transition easier and smoother, through our nationally acclaimed new student orientation program, Prelude, Passages and Perspectives. This program features activities that introduce your student to Puget Sound’s core values: academic excellence, personal integrity, community, and citizenship.

Additionally, friendly staff and excellent programs and resources in the Office of Academic Advising, the Office of the Registrar, and the Division of Student Affairs are your student’s allies as he or she transitions into college life. Refer to these sections in this guide for information about services and resources that will make the transition relatively stress free and a lot of fun.

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**Cocurricular Life**

**Arts, Lectures, and Events**

Margaret Thorndill, director of public events
253.879.3555
www.pugetsound.edu/news-and-events

Throughout the year Puget Sound offers a wide variety of musical concerts, dramatic productions, dance performances, poetry readings, and campus lectures. Visiting artists, as well as faculty and student artists, offer many cultural opportunities as well. Together these events provide many opportunities for you and your student to engage in culture across campus.
Music
The School of Music presents an array of music events. There are group performances by the Symphony and String orchestras, Concert Band, Wind Ensemble, Adelphian Concert Choir, Voci d’Amici, Dorian Singers, and Chorale. School of Music faculty members, numerous student chamber groups, individual students, and guest artists perform throughout the year.

Theatre Arts
The Department of Theatre Arts presents two faculty-directed productions each year. In addition students present one-act plays in the fall and full theatrical productions each spring.

Art
Kittredge Gallery hosts a variety of exhibitions and programs during the academic year. The gallery features regional and nationally recognized artists, as well as student and faculty exhibitions.

Lectures
Nationally recognized speakers are brought to campus to involve students and the community in meaningful dialogue.

How can I find out about current or upcoming events on campus?
A weekly listserv of campus events is available. To be added to the listserv, send an email message to events@pugetsound.edu. For information on upcoming events, visit the university calendar at www.pugetsound.edu/calendar.

How do I purchase tickets for events?
Tickets are sold at Wheelock Information Center, and any remaining tickets are made available at the door. For credit card purchases, call 253.879.3419.

What will be performed at a concert; what is the play about?
The Office of Public Events usually has the answer or will be happy to find out for you. Call 253.879.3555.

Athletics and Recreation
Amy Hackett, director of intercollegiate athletics
253.879.3140
www.loggerathletics.com

Justin Lunt, director of intramural sports
253.879.3459
www.loggerathletics.com

The Department of Intercollegiate Athletics offers a broad-based approach to athletics that allows students to select from 23 intercollegiate sports. The university is a member of the National Collegiate Athletic Association (NCAA) Division III, and the Northwest Conference (NWC). This provides opportunities for athletes to represent Puget Sound on the regional and national levels. Go Loggers!
You and your family members are invited to support Logger athletes by joining the Logger Club. Membership in the Logger Club is open to faculty and staff, parents, and friends of the university. Our campus community encourages your participation and your support at all Logger sports events.

To get gametime stats from a number of home events, go to the “Live Stats” link on the front page of the athletics website at www.loggerathletics.com. Information regarding athletic schedules, home events, tickets, special events, and other matters is also available on the website or can be obtained by contacting athletics office staff.

The Intramural Sports Program offers men’s, women’s, and coed activities in more than a dozen sports. Students of all levels of skill and experience have an opportunity to play a favorite sport or to try something new. From traditional flag football to basketball and walleyball, your student can have fun and keep fit. Intramurals are truly for everyone. Encourage your son or daughter to get involved!

**Multicultural Student Services**

Czarina Ramsay ’02, director
253.879.3373
www.pugetsound.edu/student-life/multicultural-student-services

Multicultural Student Services (MCSS) works to promote student success by fostering a welcoming campus environment for all students. We provide programming and support for racial and ethnic groups; women; lesbian, gay, bisexual, and transgender persons; students of various spiritual backgrounds; and students with different abilities and challenges.

MCSS works in partnership with faculty, staff, and students to promote self-reflection and learning, coordinating support for diversity-related student organizations, leadership training, and the Student Diversity Center, as well as a variety of educational events and activities through the Diversity Theme Year Program.

**How can my student get involved in diversity programs and activities?**

All students are welcome to participate in any diversity-related organization on campus. The Student Diversity Center has two meeting rooms, a full kitchen, and club storage. The center is open to anyone and is a great place to hang out.

The Diversity Theme Year (DTY) Program hosts a series of educational events based on an annual theme. DTY relies on student committee members to generate ideas and implement programs, so encourage your student to get involved.

**How can Puget Sound help my student establish meaningful relationships with fellow students of diverse backgrounds?**

Sometimes it can take a semester or two for your student to find a niche on campus. MCSS often works with students who may not, at first, feel well connected. Through individual mentoring and support, one-on-one advising, and referral services, we help students find ways to engage with the campus community and enrich their Puget Sound experiences.
Spirituality, Service, and Social Justice

Rev. Dave Wright ’96, chaplain and director
Jacki Pearce-Droge, director, Community Involvement and Action Center
Roman Christiaens, social justice coordinator
Erica Martin, affiliate chaplain for Jewish life
253.879.3374
www.pugetsound.edu/spirituality

The Office of Spirituality, Service, and Social Justice (SSSJ) seeks to foster and nurture a deeper connection between the self and the world in which we live for all members of the university community. SSSJ offers a variety of paths to encourage your student to explore these deep connections while living and studying at Puget Sound. We offer resources and support for students and families of all religious or spiritual traditions, including those who do not define themselves as spiritual or religious.

At Puget Sound your student will have support as he or she practices and grows in his or her own spiritual or ethical system, while being challenged to increase his or her awareness of, and ability to work constructively with, peers who approach belief from different perspectives.

Spirituality and religious life
SSSJ coordinates the Interfaith Council, which advocates for the breadth of religious life on campus and provides educational resources and experiences related to religious diversity. Student-led clubs provide support and community for students from a wide variety of faiths and spiritual traditions. For example these resources include support for Jewish life through Puget Sound’s Hillel organization, the Jewish Student Organization. Our staff work with five student interfaith coordinators to provide leadership experiences in different aspects of working with religious/spiritual life in a pluralistic campus environment. Through the interfaith coordinators and student clubs, SSSJ provides a wide variety of resources, speakers, and experiences related to spirituality and diversity throughout the school year. Regular highlights include weekly Jewish Shabbat services, an ecumenical Christian “First Sundays” chapel series, annual campus events specific to a variety of practices and traditions, and major lectures relating to spirituality and society each semester. Interfaith Council also partners with national organizations to emphasize volunteerism and social justice work as ways to bring people into partnership across lines of religious and cultural difference.

Community service and social action
SSSJ includes the Community Involvement and Action Center (CIAC), which provides a wide variety of community service opportunities for students on and off campus. By encouraging your student’s involvement in Tacoma and Pierce County, CIAC provides opportunities that foster informed judgment, personal integrity, personal exposure to cultural distinctions, and leadership skills. In addition to student-initiated service opportunities with more than 200 community partners, CIAC supports the “KIDS CAN DO!” youth mentoring
program, a Food Salvage program that provides food to shelters three times a week, an end-of-year campus move-out project called Operation S.A.V.E. (Sharing the Abundance Volunteer Effort), and an on-campus tutoring program, Etc. Tutoring, for K–12 students in Tacoma. Through Operation S.A.V.E. volunteers from community agencies and the Tacoma School District sort through items left behind at residence halls and campus houses to identify goods that can be distributed to persons in need.

Our staff also coordinates a campus community service listserv, which sends out weekly email messages to interested students about community service opportunities. Students are invited to subscribe to the listserv by sending an email message to ciac@pugetsound.edu.

Social justice
SSSJ collaborates with individuals and student clubs involved in working for social change or interested in reflecting on or exploring issues related to justice, diversity, and equality. SSSJ works closely with a number of campus and community partners to develop programs and resources related to these complex issues. We offer service-immersion experiences for students during fall break and spring break, giving Puget Sound students the chance not only to do significant volunteer work but to learn about a variety of human services and social justice issues in the communities they serve.

Student Activities
Marta Palmquist Cady, director of student activities
Serni Solidarios, director of student programs
253.879.3317
www.pugetsound.edu/student-life

As a parent, you can contribute to your son’s or daughter’s success in becoming increasingly active, collaborative, and independent. A key component of the university’s mission is its encouragement that students seek to acquire “a rich knowledge of self and others,” which aligns well with the vision of student activities that every student be provided with opportunities to discover, define, and create their Puget Sound experience. Our vision is supported by students participating in or providing the leadership for the activities and experiences that we develop and implement through the student activities office.

Greek Life
At the beginning of the spring semester, students may consider joining one of the campus fraternities or sororities. During Recruitment Week, students are invited to learn more about Greek life and the programs it offers. Greek living is a residential option that attracts nearly a quarter of the student body and provides a supportive environment for its members.

Orientation
Puget Sound’s new student orientation program works to make the transition to college and the university community smooth, easy, and fun. Students have the
opportunity to interact with faculty, staff, and classmates while exploring the Pacific Northwest.

Puget Sound Outdoors
Puget Sound Outdoors (PSO) facilitates student-led programs to explore the breathtaking Pacific Northwest and enhance the educational experience. The program provides weekend outdoor trips, presentations, equipment rental, a bike shop, skills development, and leadership opportunities. Trips explore “the mountain” (Mount Rainier), the Cascade and Olympic mountains, coastal beaches, rain forests, and the east-side desert. Activities include day hikes, backpacking, sea and white water kayaking, rock climbing, snow sports, a weekly shuttle for skiers and boarders, avalanche awareness, surfing, and training in outdoor leadership and wilderness first aid.

Wheelock Student Center
Wheelock Student Center (WSC) is the hub of campus life. Each day of the week, WSC is busy with activities ranging from afternoon concerts to espresso breaks, from club and organization meetings to poetry readings. WSC is home to the Bookstore, dining hall, Diversions Café, The Cellar, Information Center, and Mail Services. Wireless Internet is available throughout this facility.

Student Government—Associated Students of the University of Puget Sound (ASUPS)

Marcus Luther ’12, president
Garner Lanier ’12, vice president
Adam Guzek ’12, director of business services
Libby Orrick ’13, director of public relations
Jake Fuhrman ’13, director of technology services
Erin Jamroz ’13, senate chair
Santiago Rodriguez ’14, senate pro tempore
Kevin Carlton ’13, senate club liaison
Riley Conlin ’12, honor court chair
253.879.3600
http://asups.pugetsound.edu

The Associated Students of the University of Puget Sound (ASUPS, pronounced “A-sups”) is not your typical student body organization. An independent department on campus with an operating budget that ranks among the highest of collegiate student governments across the nation, ASUPS plays an integral role on the Puget Sound campus. With numerous opportunities available to represent the campus community, students have the ability to get involved from the moment they step foot on campus. ASUPS funds and oversees all student media outlets, including our national award-winning KUPS radio station and our widely read student newspaper, The Trail, both of which are accessible online. ASUPS also directs a wide array of campus programming, bringing a variety of local and touring bands, lecturers, and cultural events to campus. ASUPS acts as the central hub for all of our student-run clubs and organizations (85+), helping to provide funding, advertising, and collaborative support. Through the
initiatives of individual students and groups, ASUPS, either directly or indi-
rectly, makes possible hundreds of events each year that contribute to the aca-
demic and cultural experiences Puget Sound offers. All these facets collectively
make ASUPS the unique entity that it is—a student body organization that
provides students with opportunities to shape their own college experience. The
autonomy, respect, and integration that ASUPS has on our campus are direct
reflections of the quality of our students and their willingness to get involved.

Residential Life

Dining Services
Julie Coykendall, director
253.879.3262
www.pugetsound.edu/dcs

Your student has a variety of good and healthy foods to choose from for break-
fast, lunch, dinner, and even late-night snacks. Options include Italian, south-
of-the-border fare, freshly prepared stir-fry options, vegetarian and vegan
entrées, custom-made sandwiches from the deli, and fresh fruits and vegetables
from an extensive salad bar. From burgers to turkey with dressing and mashed
potatoes, your student will eat well.

How will my student pay for food?
Puget Sound offers an à la carte meal plan. Students may use their meal plan
Dining Dollars to purchase only the items they want, when they want to
purchase them. A student’s ID/debit card, which is issued by Dining Services,
is used at checkout and tracks the amount of Dining Dollars left on his or her
meal plan.

Which meal plan is right for my student?
We recognize that students have varying dining needs. With that in mind, we
offer a variety of meal plans:

- The Light Plan is designed for the light eater who eats smaller quantities or
  who may eat less than three meals per day.
- The Medium Plan is sufficient for many students who might be termed
  "middle-of-the-road" eaters and who rarely snack.
- The Hearty Plan is designed for students who eat more often, and snack on
  a more frequent basis.
- The Mega Plan is intended for the regular and discretionary dining needs
  of students who spend the majority of their time on campus. This plan is
  also offered for students in athletic programs where a higher caloric intake
  may be desired.
- The Off-Campus Plan is designed for students living off campus.
Students who live in the residence halls, Union Avenue housing, and Langlow House are required to purchase an on-campus Light, Medium, Hearty, or Mega meal plan each semester.

Dining Dollars are purchased by the semester. All meal plans can carry up to $25 unused Dining Dollars from fall to spring semester. This rollover money is in addition to the new spring semester Dining Dollars. Funds remaining at the end of the spring semester are nonrefundable.

**My student ran out of meal card Dining Dollars. Will he or she be able to eat?**
Your student may add Dining Dollars to the meal plan online using his or her Cascade Web account. Dining Dollars will be charged to your student's account.

**How can my student get an ID/Debit card?**
Your student’s first ID card is issued at no charge. Replacement ID cards are available in the Dining and Conference Services office in Wheelock Student Center, Room 001. Office hours are 8:30 a.m.–4:30 p.m., Monday through Friday during the academic year.

Getting a new or replacement ID usually takes less than five minutes, even if your student’s picture needs to be taken again. Your student should bring some form of identification.

**My student lost his or her ID/debit card. Can it be replaced?**
An identification card will be replaced for free if:

- The card has become unusable due to normal wear and tear.
- The card is outdated.

An identification card will not be replaced for free if:

- The card was lost for any reason, including theft.
- The cardholder wants a new picture.

If your student needs a replacement, the charge fee is $15, payable by cash or major credit card (either VISA or MaterCard).

**My student has a food allergy or dietary restriction. What options are available?**
Students with documented dietary restrictions are encouraged to meet with the Dining Services registered dietician to discuss how his or her needs can best be accommodated. The dietician can be reached through the Counseling, Health, and Wellness Services office at 253.879.1555.

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**Housing**
Shane Daetwiler, director of residential life  
253.879.3317  
www.pugetsound.edu/housing

Residence life believes that the strongest liberal arts education is one in which all experiences, including the residential component, are integrated in ways
that maximize learning and personal development. Campus buildings reflect this philosophy with a system that facilitates the integration of learning, living, listening, and debating. Discussions from within the classroom seem to flow naturally between the halls of the academic buildings and individual and common residential spaces.

First and foremost residence life provides a variety of housing opportunities, a welcoming community, convenience, and a physically and emotionally safe environment where students can live and learn. In addition to providing a place to sleep and study, residence life creates and maintains an academic, social, and cultural learning environment designed to help students make the adjustment to living away from home by assuming adult responsibility for their personal development and their living conditions.

University residence hall rooms, houses, and other small-scale units place students in relatively close contact with roommates from different parts of the country and the world and from diverse backgrounds. Residence life regards these conditions as opportunities to develop new relationships, to learn cooperation skills, and to value differences among people of various backgrounds.

**Is my student guaranteed housing?**

First-year students meeting the application deadline are guaranteed housing, and continuing students are offered a variety of housing options from the available on-campus spaces.

During spring semester, a housing assignment process takes place for all non-Greek continuing students (refer to the Student Activities section in this guide for information about living in sorority or fraternity housing). The university’s residences accommodate approximately 70 percent of the eligible student body.

**Should my student live on or off campus?**

Living on campus helps students stay connected to campus life and improves academics. Residence halls and on-campus houses are conveniently located near dining facilities, the library, athletic facilities, and classes, and provide easy access to the variety of programs and speakers presented on campus. On-campus housing includes utilities, Internet access, a room phone with voice mail, and maintenance.

Living off campus for the first time is a major decision that has social, financial, and legal ramifications. Off-Campus Student Services works closely with other offices and community organizations to provide information, resources, advice, and support for students who live off campus or those considering such a move. Your student will have access to great resources and advice about remaining connected to campus, establishing positive relationships with neighbors, and developing household management skills.

Off-Campus Student Services can help your son or daughter learn to evaluate a rental property, negotiate a lease, and solve problems. There are many misperceptions about the cost, safety, and freedoms associated with being out of the
residence halls. Encourage your student to visit with Off-Campus Student Services staff, who can provide your student with a realistic view of the positive and negative aspects of leaving the campus residential system.

Who are RDs, RAs, and RCCs?
A residence hall is supervised by a Resident Director (RD). RDs are full-time professional staff, often with graduate degrees, who live in an apartment located in one of the facilities for which they are responsible. RDs oversee the day-to-day operations of residences, including selecting, training, and supervising seven to 10 student staff members, participating in the Residence Hall Association, developing programs, resolving resident conflicts, and managing crises.

In residence halls student staff members are known as either Resident Assistants (RAs) or Residence Community Coordinators (RCCs). These students are a great first-step resource for the students that reside in their areas. They commonly help with roommate or housemate conflicts, as well as make suggestions and referrals to appropriate offices and departments related to academic and other university concerns.

Mail Services
Andrea Brown, coordinator
253.879.3315
www.pugetsound.edu/mailservices

Mail Services is located on the lower level of Wheelock Student Center. All Puget Sound students have a mailbox there and are expected to read, understand, and follow the Mail Services policy:

- Students should check their mailboxes on each day they attend classes.
- All university-related student mail (e.g. Registrar, Student Financial Services) will be sent to student mailboxes (rather than to a local street or campus address).
- All students residing in campus housing will receive all of their mail in Mail Services mailboxes.
- Students will be notified by email of the receipt of parcels, packages, and special handling mail. To retrieve this mail, students must identify the package by package number and provide a valid university student ID.
- Unless notified to place a hold on mail, the staff of Mail Services will hold student mail for five days, consistent with USPS postal procedures. After seven days Mail Services staff will attempt to notify students by email or phone regarding mail on hold. If students do not retrieve such mail within five days of notification, it will be returned to the sender. No mail will be forwarded to an international address unless advance payment is obtained.
- Over-the-counter mail service is provided for postage, packages, parcels, express mail, and certified mail.
Addressing mail to your student
Student’s name
University of Puget Sound
##### Wheelock Student Center
Tacoma, WA 98416-#####

(##### is your student’s campus mailbox number)

Mail Services is happy to assist students with their letter and package needs. Although not an official post office, Mail Services does provide many of the same services.

Security Services
Todd Badham ’85, P’11, P’14, director
253.879.3311
www.pugetsound.edu/security

Security Services creates a safe campus community where your student can learn and work 24 hours a day, seven days a week. While students should treat their college experience as an opportunity to become responsible and mindful of their personal property, Security Services professionals are here to help your student feel comfortable and safe. Security Services offers a number of services including:

• 24-hour incident response and campus patrol
• Parking and transportation
• Key control and card access
• Safety escorts
• Room lock-out assistance
• Crime prevention
• Lost and found
• First aid
• After-hours contact for students and parents for concerns or emergencies

Will my student have his or her own parking space?
Students should think twice about the need for a vehicle on campus, especially freshmen and sophomores. Parking spaces are limited and there are many alternative transportation resources available to students on campus. Students who do plan on parking a car on campus must first register their vehicles with Security Services.

In case of emergency
If university offices are closed and you have a concern about your son or daughter, Security Services is available to assist you. Officers are on duty at all times and can contact other professional staff in an after-hours emergency.

Security staff, trained in crisis response and emergency first aid, maintains audio contact with Tacoma fire, police, and emergency medical services.
Sustainability
www.pugetsound.edu/sustainability

Environmental responsibility is a significant component of Puget Sound’s overarching mission. The university has embraced a number of sustainability initiatives, including the signing of the Talloires Declaration in 2005 and the Presidents Climate Commitment in 2007, and enrolling in the Sustainability Tracking, Assessment, and Rating System in late 2009. Puget Sound operates multiple programs to promote sustainability in every aspect of campus life.

The Sustainability Advisory Committee, composed of students, faculty, and staff, is helping to incorporate environmental awareness and responsibility into Puget Sound’s curriculum, operations, and cocurricular programs. From a sustainability pilot grant program to a totally green student residence, and from recycling to zero-waste events, Puget Sound strives to offer a green living, learning, and operating environment.

Learn more about sustainability initiatives on campus by visiting www.pugetsound.edu/sustainability.

Technology Services
William Morse, chief technology officer and associate vice president for technology services
253.879.2866
www.pugetsound.edu/ts

Technology Services (TS) provides an extensive range of tools and resources to support all aspects of student life at Puget Sound.

Computing Labs, E-Classrooms, and Internet Kiosks
The university has a variety of labs to meet student computing and printing needs. These include general-access labs (two of which are available 24/7), a state-of-the-art digital media lab with editing equipment for audio and video, residence hall labs, and several discipline-specific labs. The campus also features more than 100 electronic teaching spaces. Campus members and visitors can access the Internet using computer kiosks located in Collins Memorial Library, Memorial Fieldhouse, Wheelock Student Center, and Wyatt Hall.

Puget Sound Account
Each student is assigned a Puget Sound account with a login ID that provides access to a wide range of technology resources and applications. These include university-owned computers, Cascade and email accounts, Moodle, Mahara, SoundNet, vDesk, and the wireless network.

Cascade
Cascade (https://cascade.pugetsound.edu) is the university’s portal where students conduct university business such as bill paying and registering for classes. Students can designate parents as bill payers. If your student does this, you will receive an email message with your Cascade login information.
You can retrieve a forgotten username or reset a forgotten password on the login page for Cascade. Once you’ve logged in, you can also change your password. You should always protect your Puget Sound username and password so no one else can use it to access your information or jeopardize university resources. Technology Services will never ask you to provide your password by email!

Email
As with most universities, email is a primary form of communication at Puget Sound. Students must check their Puget Sound email accounts on a regular basis. Student accounts have a 500 MB limit and can be accessed at https://webmail.pugetsound.edu or by using an email client such as Outlook or Thunderbird.

Moodle, Mahara, and SoundNet
Moodle (https://moodle.pugetsound.edu) is an online resource for academic engagement where many faculty members post course information, assignments, and other resources. Its companion, Mahara (https://mahara.pugetsound.edu), gives students the ability to create e-portfolios showcasing their academic work and cocurricular activities. Faculty, staff, and students can use the campus intranet, SoundNet (https://soundnet.pugetsound.edu), to collaborate and share group information and individual interests within a safe, protected environment.

vDesk and File Storage
With vDesk, the university’s virtual desktop at https://vdesk.pugetsound.edu, students have anytime, anywhere access to a wide range of software products, including Microsoft Office, Adobe Photoshop, Acrobat Pro, and discipline-specific applications such as Mathematica and SPSS. Work done on vDesk can be saved locally but the default location is the individual network storage of two gigabytes provided to each student.

Network Connections
Wired and wireless connectivity is available in buildings across campus, including all residence halls, houses, and fraternity and sorority buildings owned by the university. To ensure a safe computing environment, the university requires all computers connecting to the network to run updated anti-virus software with automatic updates enabled. The university provides free downloads of anti-virus software at www.pugetsound.edu/tshelp.

Absolutely no illegal peer-to-peer file sharing is allowed. Parents visiting campus can connect to the Internet on laptops, smartphones, and other devices by selecting “PS-Guest Access” in the list of available wireless networks.

Media Services
Students can check out multimedia equipment for use in projects and classes, including laptops, mini netbooks, digital cameras (still and video), projectors, audio equipment, and personal response systems (clickers). See www.pugetsound.edu/edtech to learn more about this great resource.
Purchasing Recommendations and Discounts
See www.pugetsound.edu/tspurchasing for recommended minimum specifications, links to special purchasing sites at Apple and Dell, information on discounted software available through the University of Puget Sound Bookstore, and other great advice for technology shopping. While we highly recommend students have a personal computer, it is not required as the university provides all technology resources students may need in easily accessible areas.

Technology Support
The Technology Service Desk provides extensive, multitiered technological support to students and all other members of the Puget Sound community. Contact us at 253.879.8585, servicedesk@pugetsound.edu, or by visiting the Tech Center in the lower level of Collins Memorial Library.

For more information visit www.pugetsound.edu/ts.

Parent Experience

Admission  •  Alumni and Parent Relations  •  Bookstore  •  Family Events  •  News
Parents Fund  •  Transitional Resources  •  Volunteer Opportunities

Admission

George H. Mills Jr. ’68, vice president for enrollment
Fumio Sugihara, director of admission
253.879.3211 or 800.369.7191
www.pugetsound.edu/admission

As Puget Sound parents, you continue to play a vital role in the admission process. The Office of Admission regularly works with current Puget Sound parents who identify and refer potential applicants to the university. Parents also participate in admission recruitment programs, including information receptions and admitted students programs. If you are interested in attending such an event, please contact the Office of Alumni and Parent Relations.

The Office of Admission hires more than 150 current students to represent the university as tour guides, overnight hosts, and student callers. If you feel that your son or daughter would be a good Puget Sound ambassador, have him or her contact the Office of Admission.

Alumni and Parent Relations

Allison Cannady-Smith, director
Steve Smith, assistant director of alumni and parent programs
800.339.3312 or 253.879.3903
www.pugetsound.edu/parents

A strong partnership with alumni, parents, and families is an effective way
of supporting the intellectual, social, and personal growth of Puget Sound students. The Office of Alumni and Parent Relations is committed to keeping you updated with news about and happenings at Puget Sound and to providing programs and services to help you stay connected with the campus.

The Office of Alumni and Parent Relations can provide you with general information about the university and its programs and can also direct your inquiries and facilitate referrals to appropriate faculty or staff members.

Throughout the year you will receive university publications that highlight student, faculty, and alumni achievements, that list events and important dates, and that keep you abreast of what’s happening at Puget Sound. This information is also available on the parent website at www.pugetsound.edu/parents.

The Office of Alumni and Parent Relations also hosts several family events throughout the academic year and provides opportunities for parents to engage in the life of the university as volunteers. Refer to the Family Events and Volunteer Opportunities sections of this guide for more details.

If at any point during your student’s college experience you move or change your contact information, please send your updated information to the Office of Alumni and Parent Relations at parents@pugetsound.edu, or call Sharron Airey at 253.879.3245.

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**Bookstore**

**Barbara Racine, manager**  
253.879.2689  
http://bookstore.pugetsound.edu

The University of Puget Sound Bookstore, located on the lower level of Wheelock Student Center, is a full-service college store with a large selection of books, supplies, snacks, and Puget Sound logo wear.

Visit our website for convenient ordering of textbooks, Logger and “Proud Puget Sound Parent” gear, and special gifts. Also, watch for our special sales on Facebook.

**Hours**  
Academic year: Mon.–Fri., 8:30 a.m.–5 p.m.; Sat., 10 a.m.–2 p.m.  
Summer: Mon.–Fri., 8:30 a.m.–5 p.m.
Family Events

Sarah Porter, assistant director of alumni relations (on-campus events)
Rainier Aliment '10, assistant director of alumni relations (regional events)
253.879.3245 or 800.339.3312
www.pugetsound.edu/parents

**Homecoming and Family Weekend**

**Sept. 16–17, 2011**

Homecoming and Family Weekend is an opportunity for you to explore the campus and learn about the curriculum, support services, and programs available to your student.

Please plan to join us for fun-filled festivities planned especially for you. Additional information about weekend events and how to register will be mailed to your preferred address and also will be available at www.pugetsound.edu/parents.

**Commencement**

**May 13, 2012**

The Office of Alumni and Parent Relations coordinates Commencement Weekend activities and events. Graduates and their parents will receive important information and resources as they prepare for Commencement, including the Commencement Newsletter, access to resources on the Commencement website at www.ups.edu/commencement, and invitations to special events and activities planned especially for the Class of 2012.

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**News**

253.879.3245 or 800.339.3312
www.pugetsound.edu/parents

**Parent Newsletter**

Each semester you will receive Puget Sound’s Parent Newsletter via email. The newsletter also will be posted on the parent website. This electronic publication is designed to keep you informed of the latest campus news, including student and faculty highlights and achievements, important dates, and upcoming events. The Parent Newsletter also will help you connect with fellow Puget Sound parents. Each issue profiles current parents who share their Puget Sound experience with you.

Do you have an idea for a Parent Newsletter article? You are welcome to submit ideas to the Office of Alumni and Parent Relations via email at parents@pugetsound.edu. We love to hear from you.
Arches
Arches, Puget Sound’s alumni magazine, is sent to students, parents, faculty, staff, and friends of the university. Articles cover topics ranging from faculty and student highlights to alumni success stories to the Pacific Northwest.

You should receive Arches four times a year. If you are not receiving this publication and would like to, please send an email message to parents@pugetsound.edu with your current mailing address.

Hometown News Release
When your student makes the dean’s list, is awarded a new scholarship, is performing in a concert, or is putting on an art show in Kittredge Gallery, you may want to share the good news with your local community. To help you announce your student’s accomplishments, a Hometown News Release form is available on the university website at www.pugetsound.edu/hometownrelease. Use this form to tell us what news you want to share with your local community and professionals in the Office of Communications will distribute a news release to newspapers you identify in your hometown.

Parents Council Volunteer Opportunities

Steve Smith, assistant director of alumni and parent relations
253.879.3624
www.pugetsound.edu/parents

Puget Sound encourages every parent to actively engage in the life of the university and with the campus community. From athletic events to regional programs, you have an opportunity to share in the Puget Sound experience.

Consider becoming a member of the Puget Sound Parents Council. The Parents Council is designed to engage you in campus and regional activities that support the university, enrich students’ college experience, and foster lifelong relationships among fellow parents and with the university. As a Parents Council volunteer you can:

• serve as a Puget Sound ambassador at regional programs, athletic events, and on-campus family events;
• encourage qualified, talented students to apply for admission to the university;
• assist in raising critical annual support for the university; and
• facilitate connections between current students and their potential future employers.

For more information about the Parents Council, including volunteer descriptions, visit our website at www.pugetsound.edu/parents or call Steve Smith in the Office of Alumni and Parent Relations at 253.879.3245.
In fiscal year 2010–11, gifts to the Parents Fund totaled more than $550,000. This annual support of the general operating budget helps Puget Sound set a standard of excellence in liberal arts education. Financial support of the Parents Fund plays an integral role in providing financial aid to more than 90 percent of the student body, aiding the college as it seeks to attract and retain faculty of the highest quality, expanding on cocurricular opportunities, and preserving the campus’s grounds and buildings.

The Parents Fund Committee
The Parents Fund Committee consists of a group of dedicated parents who volunteer on behalf of the Puget Sound Parents Fund and are a component of the broader Parents Council. Members of the committee support the college financially at the President’s Leadership Society level, contact other parents for similar gifts, and serve as ambassadors for Puget Sound.

For more information about the Parents Fund or the Parents Fund Committee, please contact the Office of Annual Giving at 866.GO.LOGGERS.

Transitional Resources
Many students see college as an important time to assert their independence. At Puget Sound college is an equally important time for students to develop a strong sense of responsibility. Your student will be faced with new challenges and opportunities to resolve situations you may have assisted with in the past, such as managing money, taking care of the stomach flu, deciding when and where to study, managing class and work schedules, and even doing the laundry.

Your student will need guidance and support when faced with unfamiliar situations. You can help your student achieve a strong sense of responsibility by encouraging him or her to utilize valuable resources and to make sound decisions. The Puget Sound Bookstore sells several books that can guide you through effective ways of encouraging your student to make wise choices, learn from his or her mistakes, and cultivate personal values and self-confidence.

- Don’t Tell Me What to Do, Just Send Money by Helen E. Johnson
- Letting Go by Karen Levin Coburn and Madge Lawrence Treeger
- You’re On Your Own (But I’m Here if You Need Me): Mentoring your Child During the College Years by Marjorie Savage
At Puget Sound we believe that the development of a strong foundation of financial literacy is an integral part of your student’s education. As a parent you can help by involving your son or daughter in the financial planning necessary to make a Puget Sound education a reality. Student Financial Services staff members join in partnership with you and your family in developing sound financial planning and solutions to meet attendance costs. We provide counseling and information regarding funding sources and payment options and are available to assist you in the event your family experiences an unexpected financial challenge. We are happy to help with all of your education-related financial needs, and have prepared a brochure, *Money Matters—Your Guide to Costs, Financing, and Financial Aid*, for your reference. This guide is available on the Student Financial Services website.

We encourage you to visit the Student Financial Services website. From this site students can download financial aid application materials and other frequently requested documents, complete their required loan counseling sessions, check scholarship renewal criteria, and access information on the financial aid programs that support their awards. This site also provides important financial policy information, such as the university’s tuition adjustment calendar for adding and dropping courses, payment confirmation deadlines, the schedule of tuition and fees for the current academic year, and other useful Student Financial Services information.

**Financial Aid**

About 65 percent of our students receive need-based assistance from a variety of financial aid and scholarship programs. Many others receive funding from scholarship, loan, and student employment programs that are not dependent on financial need. In total approximately 90 percent of our full-time undergraduate students receive some form of financial assistance while enrolled at Puget Sound.

Puget Sound’s financial aid program comprises of a variety of university scholarships and grants that are funded by tuition revenue, endowment earnings, and gifts. Part of every tuition dollar goes to support Puget Sound aid programs. Additionally many scholarships and grants are provided through the financial commitments of Puget Sound alumni and friends.
How can my student apply for need-based aid?
To apply for need-based financial aid, your student must complete the Free Application for Federal Student Aid (FAFSA). In order to remain eligible for need-based financial aid each year, your student must continue to complete the FAFSA annually. The amount of need-based financial aid your student is eligible to receive each year may vary depending on his or her level of financial need and/or other scholarship or grant assistance received.

Health and Tuition Insurance
To help safeguard your tuition investment, the university offers a student health insurance plan and a tuition insurance plan. We strongly suggest that you consider enrollment in these affordable insurance options. More information is available on the Student Financial Services website at www.pugetsound.edu/sfs.

Payments
Electronic notification of all semester invoices and monthly statements will be sent to your student’s Puget Sound email address. Student Financial Services will also send billing notification to a parent or other third party with your student’s authorization. Your student provides this authorization on his or her Cascade account.

You can pay your net semester charges in full, apply for a parent PLUS Loan, or take advantage of our monthly payment plan. Payment in full, loan approval, or initial monthly payment is due August 5 for the fall term and January 5 for the spring term. Monthly payments are due the fifth of each following month. Payments may be made by online e-check, check, or cash; we are unable to accept credit cards.

Please make sure to alert the university if you move or change your email or mailing address. Contact parents@pugetsound.edu with any contact information changes to continue receiving important information from the university.

Banks and Notary Service
The following banks are located within five miles of campus:

- Bank of America
  3408 S. 23rd St., Suite 1 (Tacoma Central Shopping Center)
  253.305.3000

- Chase
  4505 S. 19th St., Suite C (in Fred Meyer)
  253.759.6615

- Columbia Bank
  1959 S. Union Ave. (S. 19th and Union)
  253.627.6909
• Key Bank
  3501 S. 19th St. (S. 19th and Union)
  253.593.3817
or
  3917 N. 26th St. (Proctor District)
  253.593.3745
• Umpqua Bank
  2525 N. Proctor (Proctor District)
  253.926.4040
• US Bank
  3916 N. 26th St. (Proctor District)
  253.752.7786
• Wells Fargo Bank
  3607 6th Ave. (6th and Union—next to Bartell Drugs)
  253.752.2340

A Key Bank Automated Teller Machine (ATM) is located in Wheelock Student Center.

Notary Service
The following notaries are available:
Kris Budd, Student Financial Services, Jones 019, 253.879.2730
Carole Christensen, School of Music, Music 111, 253.879.3740
Katie Grabow, Office of University Relations, Jones 215, 253.879.3902

Please call for an appointment.

Policies
Student Conduct • The Logger
Student Handbook • Final Exam Policy
Student Rights and Privacy

Student Conduct
Kate Cohn, assistant dean of students
253.879.3322
www.pugetsound.edu/studentconduct

Student conduct works with students to uphold the Puget Sound community’s expectations for academic and residential life as stated in the Student Integrity Code. Student conduct maintains, implements, and assesses the procedures that follow an alleged violation of the integrity code. The assistant dean works to ensure a fair and timely conduct process for all students.

In addition to processing all conduct cases, student conduct provides training and support for the ASUPS Honor Court, Integrity Code Board,
Sexual Misconduct Board, Peer Boards, and “Decrease Your Risk” training. Student conduct also provides education programs for students concerning alcohol and substance abuse, and anger management.

At the annual Matriculation Ceremony, your student subscribes to the Integrity Principle by making this public promise:

“I am a member of the community of the University of Puget Sound, which is dedicated to developing its members’ academic abilities and personal integrity. I accept the responsibilities of my membership in this community and acknowledge that the purpose of this community demands that I conduct myself in accordance with Puget Sound’s policies of Academic and Student Integrity. As a student at the University of Puget Sound, I hereby pledge to conduct myself responsibly and honorably in my academic activities; to be fair, civil, and honest with all members of the Puget Sound community; and to respect their safety, rights, privileges, and property.”

In making this commitment, your student publicly acknowledges that the Student Integrity Code is the primary measure by which he or she will examine his or her motives and actions, and that it is the fundamental mechanism that guarantees the right of all other members of the Puget Sound community to pursue their educational goals successfully. Thus your student matriculates as a full member of the university community, embracing all of its obligations and enjoying all of its privileges.

For more information about student conduct and the Student Integrity Code, visit www.pugetsound.edu/studentconduct. Answers to commonly asked questions can be found on the website and may be helpful to you and your student.

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**The Logger Student Handbook**

*The Logger,* our student handbook, defines the Puget Sound community’s expectations for academic and residential life, the policies and practices that allow us to work well with one another, and the processes by which we deal with conflicts and breaches of community standards. We expect that your student will become familiar with the contents of *The Logger* and take advantage of additional information about the campus community that is posted on the university’s website.

Encourage your student to read *The Logger,* and peruse its contents for yourself online at www.pugetsound.edu/logger.

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**Final Exam Policy**

The week of final examinations is an integral part of each term. In all classes in which a final examination is scheduled, the final examination must be given during the time period assigned in the class schedule. The final examination is not to be given during the last week of classes or the reading period, and no exceptions can be made for individual students. In those courses in which a final examination is given, all students must take the final examination.
Student Rights and Privacy

University of Puget Sound’s policy regarding disclosure of information about students is based on the principle that students must take direct responsibility for their learning experience. Your student bears primary responsibility for directing his or her own progress and achieving his or her own goals. Of course the university expects that you and others will be eager to offer support, and the university expects that your student will be eager to receive such support.

University of Puget Sound encourages student responsibility and individual initiative while maintaining compliance with important federal legislation and recommended principles of confidentiality. The university complies with all provisions of the Family Educational Rights and Privacy Act (FERPA). This act was designed to protect the privacy of education records, to establish the rights of students to review their education records, to protect the rights of students to request to amend their education records, and to provide students with the right to file a complaint with the Department of Education concerning an alleged failure by the institution to comply with FERPA.

Normally grades are not reported to parents without a student’s written permission. Because you have significant concern about, and a legitimate interest in, your child’s academic performance, it is important for you and your student to arrive at a mutually satisfactory agreement regarding grade reports. If you would like to receive grade reports from the university, then you should request that your son or daughter sign a Request for Parent Grade Report form in the Office of the Registrar. When this form is completed, you will receive grade reports automatically until your student revokes the request in writing.

In conformity with the provisions of FERPA, the university will not disclose the contents of your student’s education record to anyone other than that student or authorized college officials, unless a waiver is signed. There are exceptions to this general policy. Requests by government officials entitled by law or from accrediting agencies, disclosure mandated by judicial order or subpoena, and Title IV student aid regulations all may result in disclosure of the contents of education records.

If you wish to discuss the application of these regulations in an individual instance or your concerns about disclosure of education records, please contact University Registrar Brad Tomhave at 253.879.3360.

Other information about your student is also confidential, including employment records, medical records, psychiatric information, and individual counseling records. Medical and counseling records, kept by Counseling, Health, and Wellness Services, can be available for your student’s inspection, but the university is not permitted to share information in medical records or counseling records with parents without the written permission of the student, nor may these records be made accessible to other professionals unless explicit written permission is given by the student. Exceptions to this policy can be made if
your student is considered personally at risk or poses some threat to the welfare of the university community.

Any time a student is seriously injured or requires hospitalization, a concerted effort will be made to contact you or a designated emergency contact immediately. In matters concerning discipline or other instances where confidentiality is important, parent contact must await receipt of written permission from the student involved.

In accordance with FERPA provisions, the Division of Student Affairs staff reserves the right to contact parents of a student who violates the university’s alcohol and drug policies. Such notification would be coordinated with communication to the student, apprising him or her of the parental notification.

If you have additional questions about the university’s policies concerning disclosure of disciplinary, counseling, or other records, please address your concerns to the dean of students at 253.879.3360.

**Visiting Puget Sound**

*Accommodations • Things To Do in Tacoma • Directions to Campus*

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**Accommodations**

Check our website at www.pugetsound.edu/about/visiting-puget-sound/nearby-accommodations for additional accommodation listings.

**Hotels/Motels**

**Silver Cloud Inn—Tacoma**
2317 N. Ruston Way, 98402
253.272.1300, 866.820.8448
www.silvercloud.com
1.8 miles from campus

**Hotel Murano**
1320 Broadway Plaza, 98402
253.238.8000
www.hotelmuranotacomacom
2.9 miles from campus

**Courtyard by Marriott—Tacoma**
1515 Commerce St., 98402
253.591.9100
www.courtyard.com
3 miles from campus

**La Quinta Inn & Suites**
1425 E. 27th St., 98421
253.383.0146, 800.531.5900
www.lq.com
6.2 miles from campus

**Bed and Breakfasts**

**The Green Cape Cod Bed & Breakfast**
2711 N. Warner St., 98407
253.752.1977, 866.752.1977
innkeeper@greencapecod.com
www.greencapecod.com
.8 miles from campus

**Branch Colonial House LLC**
2420 N. 21st St., 98406
253.752.3565, 877.752.3565
stay@branchcolonialhouse.com
www.branchcolonialhouse.com
1 mile from campus

**Geiger Victorian Bed & Breakfast**
912 N. I St., 98403
253.383.3504
888.683.3504
geigervictorian@harbornet.com
www.geigervictorianbnb.com
1.1 miles from campus
Puget Sound is a stone’s throw from three of Tacoma’s best neighborhood business districts: Proctor, 6th Avenue, and Old Town. Each offers a taste of local history, great shopping, needed services, family-friendly special events, and an around-the-world tour of flavors in a host of restaurants. Visit these websites for more information.
www.On6thAve.com
www.ProctorDistrict.com
www.OldTownBusinessDistrict.com

Museum of Glass
1801 E. Dock St., 98402
253.284.4750; 866.4.MUSEUM
info@museumofglass.org
www.museumofglass.org

Chinaberry Hill
302 Tacoma Ave. N., 98403
253.272.1282
chinaberry@wa.net
www.chinaberryhill.com
1.9 miles from campus

The Villa
705 N. 5th St., 98403
253.572.1157, 888.572.1157
innkeeper@villabb.com
www.villabb.com
1.7 miles from campus

Plum Duff Bed & Breakfast
619 N. K St., 98403
253.627.6916, 888.627.1920
info@plumduff.com
www.plumduff.com
1.6 miles from campus

Tacoma Art Museum
1701 Pacific Ave., 98402
253.272.4258
info@Tacomaartmuseum.org
www.tacomaartmuseum.org

Point Defiance Zoo and Aquarium
5400 N. Pearl St., 98407
253.591.5337
www.pdza.org

Broadway Center for the Performing Arts
Pantages Theater, 301 Broadway
Rialto Theater, 310 S. 9th St.
Theatre on the Square, 901 Broadway, 98402
253.591.5894 (tickets); 800.291.7593
administration@broadwaycenter.org
www.broadwaycenter.org

Thornewood Castle Inn and Gardens
8601 N. Thorne Lane SW, 98498
253.584.4393
info@thornewoodcastle.com
www.thornewoodcastle.com
12.8 miles from campus

Chinaberry Hill
302 Tacoma Ave. N., 98403
253.272.1282
chinaberry@wa.net
www.chinaberryhill.com
1.9 miles from campus

The Villa
705 N. 5th St., 98403
253.572.1157, 888.572.1157
innkeeper@villabb.com
www.villabb.com
1.7 miles from campus

Plum Duff Bed & Breakfast
619 N. K St., 98403
253.627.6916, 888.627.1920
info@plumduff.com
www.plumduff.com
1.6 miles from campus

Tacoma Art Museum
1701 Pacific Ave., 98402
253.272.4258
info@Tacomaartmuseum.org
www.tacomaartmuseum.org

Point Defiance Zoo and Aquarium
5400 N. Pearl St., 98407
253.591.5337
www.pdza.org

Broadway Center for the Performing Arts
Pantages Theater, 301 Broadway
Rialto Theater, 310 S. 9th St.
Theatre on the Square, 901 Broadway, 98402
253.591.5894 (tickets); 800.291.7593
administration@broadwaycenter.org
www.broadwaycenter.org

Thornewood Castle Inn and Gardens
8601 N. Thorne Lane SW, 98498
253.584.4393
info@thornewoodcastle.com
www.thornewoodcastle.com
12.8 miles from campus
Directions to Campus

University of Puget Sound is located at 1500 N. Warner St. in Tacoma, Wash., approximately 30 miles south of Seattle, and 30 miles north of Olympia. Sea-Tac International Airport is located midway between Seattle and Tacoma.

Driving to Campus

From I-5 take exit 133, Interstate 705 north, City Center exit. Exit at Schuster Parkway. Continue for approximately one mile and stay to the left. Exit to the left (Schuster Parkway), and follow Schuster along the water. Stay to the right and proceed approximately 1.5 miles. Exit right onto North 30th. Continue through the traffic signal in Old Town and up the hill. At the top of the hill, turn left at N. Alder St. (blinking yellow light). Continue approximately one mile to N. 15th St. Turn right and proceed onto campus. Driving directions also are available online at www.pugetsound.edu/visit.

Campus Map

Please see page 44 for a campus map or visit www.pugetsound.edu/virutal-tour.
Campus Map

1 Alcorn Arboretum
2 Anderson/Langdon Residence Hall
3 Baker Stadium/Peyton Field/Shotwell Track
4 Baseball Diamond
5 Ceramics Building
6 Commencement Walk
7 Communications, Office of
8 Community Involvement and Action Center
9 East Athletic Field
10 Facilities Services
11 Harned Hall/Oppenheimer Café
12 Harrington Residence Hall
13 Howarth Hall
14 Human Resources
15 Jones Circle
16 Jones Hall/Norton Clapp Theatre
17 Karlen Quad
18 Kilworth Memorial Chapel
19 Kittredge Hall and Art Gallery
20 Langlow House
21 Library, Collins Memorial
22 Lower Baker Field
23 McIntyre Hall
24 Memorial Fieldhouse/Pamplin Sports Center
25 Music Building/Schneebeck Concert Hall
26 President’s House
27 Print and Copy Services
28 Regester Residence Hall
29 Schiff Residence Hall
30 Sculpture Building
31 Security Services
32 Seward Residence Hall
33 Smith Residence Hall
34 Softball Field
35 Student Activities
36 Student Diversity Center
37 Tennis Pavilion
38 Theme House Row
39 Thompson Hall
40 Todd Field
41 Todd/Phibbs Residence Hall
42 Trimble Residence Hall/Trimble Forum
43 Union Avenue Residences
44 University Residence Hall
45 Wallace Pool
46 Warner Gymnasium
47 Weyerhaeuser Hall
48 Wheelock Student Center/Diversions
49 Wyatt Hall
Order Form

Balloon Bouquets

Remember your student’s special day or just say “Hi.” The Bookstore offers a mixed balloon bouquet and card for only $10.95.

Happy Birthday, Congratulations, and Get Well balloons are also available. The Bookstore staff will call your student to pick up a “surprise” at the Bookstore.

Place your order by phone at 253.879.3607. Visa and MasterCard are accepted for phone orders.

Recipient’s name: ______________________________________________________________

Recipient’s phone number: ________________________________

Sender’s phone number: ________________________________

Pickup Days (M–F only): ________________________________

Message: ___________________________________________________________________

Payment:  ☐ Check Enclosed   ☐ Visa   ☐ MasterCard

Credit card account number: ________________________________

Expiration date: ________________________________

Signature: __________________________________________________________________

Mail to:

Bookstore
University of Puget Sound
1500 N. Warner St. #1038
Tacoma, WA 98416-1038

Shop online: bookstore.pugetsound.edu. Click on “Parents.”
Order Form

Cakes, Cookies, and Brownies for Special Occasions

Send your Puget Sound student a special treat! The Phi Eta Sigma Honor Society will bake a cake, cookies, or brownies to help your student celebrate a special occasion! You can also order a “good luck on midterms” goodie bag! Proceeds from these sales go toward service projects on campus and in the community.

Recipient’s name:  __________________________________________________________________________
Recipient’s phone number: _________________________________________________________________
Recipient’s email address: _________________________________________________________________
Recipient’s campus mailbox: ___________________________________________________________________
Delivery date: ____________________________________________________________

We make every effort to deliver the goodies on the due date, but some delays may be unavoidable. Not available during Reading Period, finals week, or vacation times. We can deliver on weekends. Please contact your student to let him or her know something special is on the way. This will help make sure someone is available to receive your gift!

Sender’s name: ___________________________________________________________
Sender’s phone number/email address: ____________________________________________
Message to be delivered with goodies: ____________________________________________

○ Cakes
   Cake flavor:
   ○ Chocolate
   ○ Vanilla
   ○ Yellow
   ○ Other ____________
   (If it comes in a box, we can make it!)
   Frosting:
   ○ Chocolate
   ○ Vanilla
   ○ Other ____________

○ Cookies
   (2 dozen, Pillsbury)
   ○ Chocolate chip
   ○ Sugar
   ○ Holiday

○ Brownies (1 dozen)

○ Midterm Bag Order
   May contain granola bar, dried fruit, candy treats, and a secret prize

Semester
   ○ Fall
   ○ Spring

Mail to:

     Phi Eta Sigma
     University of Puget Sound
     1500 N. Warner St. #1013
     Tacoma, WA  98416-1013

For more information please contact Alison Paradise (faculty advisor)
at 253.879.3572 or paradise@pugetsound.edu.
An old Salish term used to describe the coming of age, Tamanawas has served as the title and the spirit of Puget Sound’s student-produced yearbook for more than a century. The book focuses on the places, faces, and experiences that make Puget Sound unique.

Order Now!

Each year, at the end of the Spring semester, yearbooks are distributed to the student body, free of charge, through ASUPS.

Parents of graduating seniors should be on the lookout for a letter advertising Senior Public Displays of Affection in the first part of the fall semester, or feel free to contact us at:

TAMANAWAS
University of Puget Sound
1500 N. Warner St. #1017
Tacoma, WA 98416-1017
tamanawas@pugetsound.edu
University of Puget Sound’s weekly, student-run newspaper invites you to become a subscriber.

The Trail provides you with a quality source of information on student life and campus issues at the University of Puget Sound.

To subscribe to The Trail and have issues sent weekly to your home address, contact The Trail at 253.879.3197.
Academic Calendars

These dates have been approved by the Faculty Senate and are available on the university website at www.pugetsound.edu/academics/academic-resources/academic-calendars.

2011–2012 Academic Year

Fall Semester 2011
August 29 ................................................................................................................................. Classes begin
September 5 ....................................................................................................................... Labor Day (no classes)
October 17–18 .................................................................................................................... Fall break (no classes)
November 23 ...................................................................................................................... *Travel day (no classes)
November 24–27 .............................................................................................................. Thanksgiving holiday
December 7 ........................................................................................................................... Last day of classes
December 8–11 ................................................................................................................... Reading period (no classes)
December 12–16 ................................................................................................................ Final examinations
*Classes are in session on Monday, November 21, and Tuesday, November 22

Spring Semester 2012
January 16 ......................................................................................................................... Martin Luther King Jr. Birthday (no classes)
January 17 ............................................................................................................................. Classes begin
March 12–16 ................................................................................................................................ Spring break
May 2 ........................................................................................................................................ Last day of classes
May 3–6 .................................................................................................................................. Reading period (no classes)
May 7–11 .................................................................................................................................. Final examinations
May 12 ..................................................................................................................................... *Convocation
May 13 ..................................................................................................................................... *Baccalaureate
May 13 ..................................................................................................................................... *Commencement
*Commencement Weekend events

Summer Session 2012
May 14 .................................................................................................................................... Term I begins
June 18 ................................................................................................................................. Term A (M.A.T. program) begins
June 22 .................................................................................................................................... Term I ends
June 25 .................................................................................................................................... Term II begins
August 3 .................................................................................................................................. Term II ends
August 10 ............................................................................................................................. Term A (M.A.T. program) ends

2012–2013 Academic Year

Fall Semester 2012
August 27 ................................................................................................................................ Classes begin
September 3 .......................................................................................................................... Labor Day (no classes)
October 15–16 ...................................................................................................................... Fall break (no classes)
November 21 ...................................................................................................................... *Travel day (no classes)
November 22–25 ................................................................................................................ Thanksgiving holiday
December 5 ................................................................................................................................ Last day of classes
December 6–9 ...................................................................................................................... Reading period (no classes)
December 10–14 ................................................................................................................ Final examinations
*Classes are in session on Monday, November 19, and Tuesday, November 20
Spring Semester 2013
January 21..........................Martin Luther King Jr. Birthday (no classes)
January 22..........................Classes begin
March 18–22..........................Spring break
May 8..........................Last day of classes
May 9–12..........................Reading period (no classes)
May 13–17..........................Final examinations
May 18.........................*Convocation
May 19..........................*Baccalaureate
May 19..........................*Commencement
*Commencement Weekend events

Summer Session 2013
May 20..........................Term I begins
June 24..........................Term A (M.A.T. program) begins
June 28..........................Term I ends
July 1..........................Term II begins
August 2..........................Term II ends
August 16..........................Term A (M.A.T. program) ends

2013–2014 Academic Year
Fall Semester 2013
September 2..........................Labor Day (no classes)
September 3..........................Classes begin
October 21–22..........................Fall Break (no classes)
November 27..........................*Travel day (no classes)
November 28–December 1..........................Thanksgiving holiday
December 11..........................Last day of classes
December 12–15..........................Reading period (no classes)
December 16–20..........................Final examinations
*Classes are in session on Monday, November 25, and Tuesday, November 26

Spring Semester 2014
January 20..........................Martin Luther King Jr. Birthday (no classes)
January 21..........................Classes begin
March 17–21..........................Spring recess
May 7..........................Last day of classes
May 8–11..........................Reading period (no classes)
May 12–16..........................Final examinations
May 17..........................*Convocation
May 18..........................*Baccalaureate
May 18..........................*Commencement
*Commencement Weekend events

Summer Session 2014
May 19..........................Term I begins
June 23..........................Term A (M.A.T. program) begins
June 27..........................Term I ends
June 23..........................Term II begins
August 8..........................Term II ends
August 15..........................Term A (M.A.T. program) ends
2014–2015 Academic Year

Fall Semester 2014
September 1 ................................................................. Labor Day (no classes)
September 2 .......................................................... Classes begin
October 20–21 ............................................................. Fall break (no classes)
November 26 .............................................................. *Travel day (no classes)
November 27–30 ....................................................... Thanksgiving holiday
December 10 ............................................................. Last day of classes
December 11–14 ......................................................... Reading period (no classes)
December 15–19 .......................................................... Final examinations
*Classes are in session on Monday, November 24, and Tuesday, November 25

Spring Semester 2015
January 19 ............................................................. Martin Luther King Jr. Birthday (no classes)
January 20 .......................................................... Classes begin
March 16–20 ............................................................... Spring break
May 6 ................................................................. Last day of classes
May 7–10 ............................................................... Reading period (no classes)
May 11–15 ............................................................... Final examinations
May 16 ................................................................. *Convocation
May 17 ................................................................. *Baccalaureate
May 17 ................................................................. *Commencement
*Commencement Weekend events

Summer Session 2015
May 18 ................................................................. Term I begins
June 22 ............................................................... Term A (M.A.T. program) begins
June 26 ............................................................... Term I ends
June 29 ............................................................... Term II begins
August 8 ............................................................... Term II ends
August 14 .............................................................. Term A (M.A.T. program) ends
Equal Opportunity Statement

University of Puget Sound does not discriminate in education or employment on the basis of sex, race, color, national origin, religion, creed, age, disability, marital or familial status, sexual orientation, veteran or military status, gender identity, or any other basis prohibited by local, state, or federal laws. This policy complies with the spirit and the letter of applicable federal, state, and local laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Questions about the policy may be referred to the university’s affirmative action officer (253.879.3991) or the Office of Civil Rights, Department of Education, Washington, D.C., 20202.
Campus Directory

For a complete university directory, visit www.pugetsound.edu/directory.

Main campus telephone ................. 253.879.3100
.................. 800.833.6388
TTY: 253.879.3395

EMERGENCY information number
(recorded message only)................. 253.879.4900

University website................. www.pugetsound.edu

Email .................................. parents@pugetsound.edu

<table>
<thead>
<tr>
<th>Academic Advising</th>
<th>253.879.3250</th>
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<td></td>
<td><a href="mailto:aa@pugetsound.edu">aa@pugetsound.edu</a></td>
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<thead>
<tr>
<th>Academic Records and Transcripts</th>
<th>253.879.3217</th>
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<tr>
<th>Academic Vice President</th>
<th>253.879.3205</th>
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<td></td>
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<tr>
<th>Admission</th>
<th>253.879.3211</th>
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<tr>
<th>Alumni and Parent Relations</th>
<th>253.879.3245 or 800.339.3312</th>
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<tr>
<th>Annual Giving and Parents Fund</th>
<th>253.879.2923 or 866.GO.LOGGERS</th>
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<tr>
<th>Associate Academic Dean</th>
<th>253.879.3207</th>
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<th>Associated Students (ASUPS)</th>
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<th>Athletics</th>
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<th>Career and Employment Services</th>
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<th>Center for Writing, Learning, and Teaching</th>
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<th>Community Involvement and Action Center</th>
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<th>Counseling, Health, and Wellness Services</th>
<th>253.879.1555</th>
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<tr>
<th>Dean of Students</th>
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<th>Dining and Conference Services</th>
<th>253.879.3262</th>
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<th>Disabilities Services</th>
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<th>EMERGENCY (SECURITY SERVICES)</th>
<th>253.879.3311</th>
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</table>
Emergency Closures/Special Circumstances
253.879.4900
emergency@pugetsound.edu

Fellowships
253.879.3329
fellowships@pugetsound.edu

Information Center/Wheelock Student Center
253.879.3419

Interfraternity Council
253.879.3513
betagardner@pugetsound.edu

International Programs
253.879.3652
ssprenger@pugetsound.edu

Library
253.879.3669 or 253.879.3257
circulation@pugetsound.edu

Lost and Found (Security Services)
253.879.3311

Mail Services
253.879.3315
mailservices@pugetsound.edu

Multicultural Student Services
253.879.3373
mcss@pugetsound.edu

Off-Campus Student Services
253.879.3970
offcampus@pugetsound.edu

Orientation
253.879.3317
mpalmquist@pugetsound.edu

Panhellenic Council
253.879.3317
greeklife@pugetsound.edu

Parents Fund (giving to Puget Sound)
253.879.2923 or 866.GO.LOGGERS
parentsfund@pugetsound.edu

President’s Office
253.879.3201
president@pugetsound.edu

Registration and General Information
253.879.3217
registrar@pugetsound.edu

Residence Life
253.879.3317
sdev@pugetsound.edu

Security Services
253.879.3311
tbadham@pugetsound.edu

Spirituality, Service, and Social Justice
253.879.3374
sssj@pugetsound.edu

Student Activities
253.879.3317
mpalmquist@pugetsound.edu

Student Diversity Center
253.879.4044
diversitycenter@pugetsound.edu

Student Financial Services
253.879.3214
sfs@pugetsound.edu

Student Health Insurance
253.879.3214
sfs@pugetsound.edu

Technology Services
253.879.8585
servicedesk@pugetsound.edu

The Trail (student newspaper)
253.879.3197