Referral Guide for Student Concerns
from the Division of Student Affairs
2013-2014

Please refer a student who is:

* Emotionally distressed, physically ill, or suicidal
  Counseling, Health and Wellness Services (CHWS) x1555 chws@pugetsound.edu
  (after hours or if no answer, call Security Services x3311)

* In need of informing professors that s/he will be absent from class for a week or more
due to sickness or family emergency
  Academic Advising x3250 aa@pugetsound.edu
  Dean of Students Office x3360 dos@pugetsound.edu

* In need of advice about medical or emergency withdrawal
  Debbie Chee, Assistant Dean of Students x2640 dchee@pugetsound.edu
  Brad Tomhave, Registrar x3529 btomhave@pugetsound.edu

* In need of advice about a leave of absence, permanent withdrawal, or transfer to another school
  Academic Advising x3250 aa@pugetsound.edu
  Dean of Students Office x3360 dos@pugetsound.edu

* In need of advice about finances
  Maggie Mittuch, Director of Student Financial Services x3198 mmittuch@pugetsound.edu

* In need of spiritual or religious support
  David Wright, University Chaplain x3374 dwright@pugetsound.edu

* In need of assistance for a learning or physical disability, including short term injury
  Peggy Perno, Disability Services Coordinator x2692 pperno@pugetsound.edu

* In need of advice about choosing a major or discussing strategies for addressing academic warning
  or probation
  Faculty Advisor
  Landon Wade, Director of Academic Advising x3651 lwade@pugetsound.edu
  Kelli Delaney, Assistant Director of Academic Advising x3336 kdelaney@pugetsound.edu

* In need of an Advisor Code to register because her/his advisor is unavailable or on leave
  Academic Advising x3250 aa@pugetsound.edu

* In need of advice about career opportunities or career counseling
  Career and Employment Services x3161 ces@pugetsound.edu

* In need of information about graduate scholarships and national fellowships
  Sharon Chambers-Gordon, Center for Writing and Learning x3329 scgordon@pugetsound.edu

(over)
Making a complaint about a grade or a faculty member
Department Chair
Brad Tomhave, Registrar  x3529  btomhave@pugetsound.edu

Making a sexual harassment complaint or a complaint about discrimination based on religion, race, age, disability, sexual orientation, etc.
Kris Bartanen, Academic Dean  x3205  acadvp@pugetsound.edu
Michael Benitez, Chief Diversity Officer  x3929  mbenitez@pugetsound.edu
Debbie Chee, Assistant Dean of Students  x2640  dchee@pugetsound.edu
Grace Kirchner, Faculty Sexual Harassment Ombudsperson  x3785  kirchner@pugetsound.edu
Sunil Kukreja, Associate Academic Dean  x3588  kukreja@pugetsound.edu
Cindy Matern, Associate Vice President for Human Resources  x3116  cmatern@pugetsound.edu
Nancy Nieraeth, Employment and People Dev. Dir.  x3541  nnieraeth@pugetsound.edu
Czarina Ramsay, Director of Multicultural Student Services  x3373  cramsay@pugetsound.edu
Mike Segawa, Dean of Students  x3360  msegawa@pugetsound.edu

Please report a student who is:
* In a life-threatening situation or is posing an imminent threat to self or others
  Security Services  x3311

* Out of class for unknown reasons
  Academic Advising  x3250  aa@pugetsound.edu

* Suspected of being missing
  Dean of Students Office  x3360  dos@pugetsound.edu
  Security Services  x3311

* Alleged to have violated the Academic Honesty Policy
  Brad Tomhave, Registrar  x3529  btomhave@pugetsound.edu

* Alleged to have violated the Computer and Network Acceptable Use Policy
  Mark Young, Director of Network and Server Systems  x8576  myoung@pugetsound.edu

* Alleged to have violated the Student Integrity Code
  Debbie Chee, Assistant Dean of Students  x2640  dchee@pugetsound.edu

To report a student death:
Mike Segawa, Dean of Students  x3360  msegawa@pugetsound.edu

PLEASE FEEL FREE TO REFER ANY STUDENT TO THE DEAN OF STUDENTS OFFICE FOR ASSISTANCE
Wheelock Student Center Room 208
x3360  dos@pugetsound.edu
http://www.pugetsound.edu/student-life/dean-of-students-office