Appendix C: Guidelines for posting materials in a course management system

- Content is limited by fair use guidelines and copyright policies.

- Faculty should place the following notice prominently within each course site.
  
  o "The materials on this course web site are only for the use of students enrolled in this course for purposes associated with this course and may not be retained or further disseminated."

- The work must not be an unlawfully made copy of a work covered by US Copyright Laws.

- Access to copyrighted materials must be limited to students currently enrolled in the class.

- Copyrighted materials are limited to the duration of the course.

- If the work is available through a licensed database, use a link to a persistent url rather than scanning the document.