



Citation Guides

UNIVERSITY of PUGET SOUND

Chicago Style: Notes & Bibliography System (Humanities style)

The 16th edition of the *Chicago Manual of Style* presents two basic systems of documentation—the notes and bibliography system (humanities style) and the author-date system. This guide provides examples according to the notes and bibliography system. A separate guide is available for the author-date system. Ask your professor if you are unsure which system to use. For each example given below, the section number to the relevant passage(s) in the 16th edition of the *Chicago Manual of Style* is provided. Access to the full text of the **online edition** is available to members of the University of Puget Sound community; click on “Citation Tools” on the library homepage to access it.

Preparing Your Footnotes or Endnotes:

- Ask your professor if you need help deciding whether to use footnotes or endnotes. Footnotes appear at the bottom of the page, while endnotes are collected in a list at the end of the paper (sections 14.38 to 14.43).
- Footnote or endnote references in text are typed as superscript numbers (section 14.9).
- Numbers should run consecutively (section 14.20).
- Ask your professor if shortened citations are permissible when a full bibliography is provided. A shortened citation includes the last name of the author, main title of the work cited, and the page number (sections 14.24 to 14.28).
- The abbreviation *ibid.* is used to refer to the same page in a single work cited in the note immediately preceding. The abbreviation *ibid.* is followed by a comma and the page number(s) to refer to different pages in a single work cited in the note immediately preceding.

Preparing Your Bibliography:

- A full bibliography includes all works cited or consulted (sections 14.59).
- Entries are arranged alphabetically by last name of author and are **not** numbered (section 14.60).

BOOK—Single Author (section 14.75)

Footnote or Endnote (long form):

¹Humberto Garcia, *Islam and the English Enlightenment, 1670-1840* (Baltimore: Johns Hopkins University Press, 2012), 65.

Footnote or Endnote (shortened citation):

¹Garcia, *Islam and the English Enlightenment*, 65.

Bibliography:

Garcia, Humberto. *Islam and the English Enlightenment, 1670-1840*. Baltimore: Johns Hopkins University Press, 2012.

BOOK—Ereader edition (section 14.166: Note the importance of indicating chapters and sections when pagination is unstable)

Footnote or Endnote (long form):

¹Nancy K. Bristow, *American Pandemic: The Lost Worlds of the 1918 Influenza Epidemic* (Oxford: Oxford University Press, 2012), Kindle edition, chap. 4, “Nurses and the Experience of Success.”

Footnote or Endnote (shortened citation):

¹Bristow, *American Pandemic*, chap. 4, “Nurses.”

Bibliography:

Bristow, Nancy K. *American Pandemic: The Lost Worlds of the 1918 Influenza Epidemic*. Oxford: Oxford University Press, 2012. Kindle edition.

BOOK—Electronic, consulted online (section 14.167: Note the importance of indicating chapters and sections if the pagination is unstable; if pagination is stable, use page numbers instead.)

Footnote or Endnote (long form):

¹Sherry Fields, *Pestilence and Headcolds: Encountering Illness in Colonial Mexico* (New York: Columbia University Press, 2008), <http://www.gutenberg-e.org/fields/>, chap. 3, “Picturing the Body.”

Footnote or Endnote (shortened citation):

¹Fields, *Pestilence and Headcolds*, <http://www.gutenberg-e.org/fields/>, chap. 3, “Picturing the Body.”

Bibliography:

Fields, Sherry. *Pestilence and Headcolds: Encountering Illness in Colonial Mexico*. New York: Columbia University Press, 2008. <http://www.gutenberg-e.org/fields/>.

CHAPTER or Essay from an Edited Book (section 14.112)

Footnote or Endnote (long form):

¹Marcia Wright, “Gender, Women, and Power in Africa, 1750-1914,” in *A Companion to Gender History*, ed. Teresa A. Meade and Merry E. Wiesner-Hanks, 413-29 (Malden, MA: Blackwell Publishing, 2004), 421.

Footnote or Endnote (shortened citation):

¹Wright, “Gender, Women, and Power in Africa,” 421.

Bibliography:

Wright, Marcia. “Gender, Women, and Power in Africa, 1750-1914.” In *A Companion to Gender History*, edited by Teresa A. Meade and Merry E. Wiesner-Hanks, 413-29. Malden, MA: Blackwell Publishing, 2004.

REFERENCE Work (Sections 14.247 to 14.248): Well-known reference works usually are cited in notes, not in the bibliography. Substantial, signed entries in specialized encyclopedias follow the model for a chapter in an edited book.

Footnote or Endnote for:

Unsigned encyclopedia or dictionary entry:

¹Oxford English Dictionary Online, s.v. "winsome," <http://www.oed.com>.

Online signed encyclopedia article:

¹Oxford Art Online, s.v. "Goya, Francisco de," by Priscilla E. Muller, accessed June 19, 2012, <http://www.oxfordartonline.com>.

ARTICLE from Scholarly Journal—(Sections 14.175 to 14.198: include DOI or URL when accessed online)

Footnote or Endnote (long form):

¹Ada Ferrer, "Haiti, Free Soil, and Antislavery in the Revolutionary Atlantic," *American Historical Review* 117, no. 1 (Feb. 2012): 55, doi: 10.1086/ahr.117.1.40.

Footnote or Endnote (shortened citation):

¹Ferrer, "Haiti, Free Soil," 55.

Bibliography:

Ferrer, Ada. "Haiti, Free Soil, and Antislavery in the Revolutionary Atlantic." *American Historical Review* 117, no.1 (Feb. 2012): 40-66. doi: 10.1086/ahr/117.1.40.

ARTICLE from Popular Magazine (sections 14.199 to 14.202: include DOI or URL instead of page number when accessed online)

Footnote or Endnote (example #1: print):

¹Trevor Butterworth, "The Disney Diet," *Newsweek*, June 18, 2012, 12.

Footnote or Endnote (example #2: online):

¹Trevor Butterworth, "The Disney Diet," *Newsweek*, June 18, 2012, <http://www.thedailybeast.com/newsweek/2012/06/10/disney-s-junk-food-crackdown.html>.

Bibliography (print):

Butterworth, Trevor. "The Disney Diet." *Newsweek*, June 18, 2012, 12.

ARTICLE from Newspaper—(sections 14.203 to 14.213: include DOI or URL when accessed online)

Footnote or Endnote (long form; accessed online):

¹David Kelly, "Reservation's Toxic Dumps a Multilayered Nightmare," *Los Angeles Times*, home edition, June 2, 2007, <http://www.lexis-nexis.com/>.

Bibliography

Kelly, David. "Reservation's Toxic Dumps a Multilayered Nightmare." *Los Angeles Times*, home edition, June 2, 2007. <http://www.lexis-nexis.com>.

BOOK REVIEW (sections 14.215; include DOI or URL when accessed online)

Footnote or Endnote:

¹Anne Marie Wolf, review of *Creating East and West: Renaissance Humanists and the Ottoman Turks*, by Nancy Bisaha, *Journal of Religion* 86, no. 4 (Oct. 2006): 719, doi: 10.1086/509697.

Bibliography

Wolf, Anne Marie. Review of *Creating East and West: Renaissance Humanists and the Ottoman Turks*, by Nancy Bisaha. *Journal of Religion* 86, no. 4 (Oct. 2006): 719-20. doi: 10.1086/509697.

WEBPAGE or Website (sections 14.243 to 14.246)

Footnote or Endnote:

¹"Warsaw Ghetto Uprising," United States Holocaust Memorial Museum, accessed June 20, 2012, <http://www.ushmm.org/museum/exhibit/focus/uprising/>.

Bibliography

United States Holocaust Memorial Museum. "Warsaw Ghetto Uprising." Accessed June 20, 2012. <http://www.ushmm.org/museum/exhibit/focus/uprising/>.