Computer Replacements for Faculty and Staff

Computers for tenure line faculty, full time staff, and some other positions, with the approval of the Vice President for Finance and Administration, are replaced every four years. Each year, faculty computer installations begin July 1 and continue into the fall term. Staff computer installations generally begin in late fall and continue through June 30.

Each year Technology Services develops a standard computer configurations based on the projected needs of the majority of computer users and the funds available for such purchases. This configuration is then offered to those individuals eligible for a replacement cycle computer. The cost of upgrades to the standard configuration must be paid by the eligible individual or that individual's department.

Monitors are not replaced with each new computer cycle. Rather, monitors are replaced when they malfunction or when an individual or department, other than TS, funds the cost of replacement.

Generally, university departments are responsible for funding computer systems for staff positions added to their complement. Departments are also responsible for ensuring that replacement cycle funding is made available to TS for these added computer systems.

If you have questions about your computer replacement, please contact the Technology Service Desk at 253.879.8585 or servicedesk@pugetsound.edu.