



Demographic Information for New Staff Members

Congratulations on accepting a position with the University of Puget Sound. Please provide the following information as soon as possible in order to establish a payroll record and implement network access.

Legal Name: _____
(As stated on your Social Security Card) *First* *MI* *Last*

Preferred Name: _____

Mailing Address: _____
(Physical Address Required) *Street* *(Apt #)*

_____ *City* *State* *Zip*

Home Phone: (_____) _____ **Mobile Phone:** (_____) _____

Personal Email: _____

Gender: Female Male Non-binary/third gender Prefer not to say
 Prefer to self-describe _____

Date of Birth: _____

In case of an emergency please notify:

_____	_____
<i>Name</i>	<i>Relationship</i>
_____	(_____) _____
<i>Address</i>	<i>City/State/Zip</i> <i>Phone</i>